

**Village of Baldwin
Zoning Board of Appeals
August 18, 2025
Special Meeting Minutes
(approved)**

1. CALL TO ORDER

Crystal Williams called the meeting to order at 5:13 PM

Roll Call:

Present: Crystal Williams, Secretary, Diana Swain

Absent: Dani Gardner

Village Staff Present: Robert Toland, Village Planner/Zoning Administrator

Visitors: Harold Nichols

2. GENERAL BUSINESS

A. Approval of Agenda: A motion to approve the agenda was offered by Crystal Williams and supported by Diana Swain. Motion carried.

B. Approval of Minutes: A motion to approve the minutes from **April 16, 2025, Special meeting** as amended to describe the outcome of the public hearing, was offered by Crystal Williams and supported by Diana Swain. Motion carried.

A. Acknowledge Communications: None

3. PUBLIC COMMENT

Upon opening the meeting, we learned that we had lost two members of board, one of them resigned and the other one passed away, the special person in attendance was Harold Nichols. We discussed finding new members for the board and possibly having 5 members with 2 alternate members.

4. MEMBER'S COMMENTS

None

5. PUBLIC HEARING

None

6. OLD BUSINESS

None

7. NEW BUSINESS

A. **Training** – Act 110 of 2018 was reviewed and discussed regarding roles and responsibilities of the Zoning Board of Appeals. The different types of appeals were discussed.

Meeting Schedule: Next meeting is set for April 20, 2026, at 5:00 PM

8. ADJOURNMENT

A motion to adjourn was offered by Crystal Williams and supported by Diana Swain. Motion carried. Meeting adjourned at 6:07 PM.

Respectfully submitted,

Robert Toland
for
Crystal Williams, Secretary