

**Village of Baldwin
Zoning Board of Appeals
May 20, 2024
Special Meeting Minutes
(approved)**

1. CALL TO ORDER

Chairperson Dani Gardner called the meeting to order at 5:08 PM

Roll Call:

Present: Dani Gardner - chairperson, Karen Hamilton - vice-chairperson

Absent: Crystal Williams, secretary

Village Staff Present: Robert Toland, Village Planner/Zoning Administrator

Acknowledgment of Visitors: Diana Swain (ZBA Alternate)

2. GENERAL BUSINESS

A. Approval of Agenda: A motion to approve the agenda was offered by Dani Gardner and supported by Karen Hamilton. Motion carried.

B. Approval of Minutes: A motion to approve the minutes from the November 5, 2021, regular meeting and the April 15, 2024, special meeting was offered by Dani Gardner and supported by Karen Hamilton. Motion carried.

A. Acknowledge Communications: None

3. PUBLIC COMMENT

None

4. MEMBERS COMMENTS

None

5. PUBLIC HEARING

None

6. OLD BUSINESS

A. Review Bylaws: Revisions to the previous bylaws were reviewed and discussed. A motion to approve the revised bylaws was offered by Karen Hamilton and supported by Dani Gardner. Motion carried.

B. Case Studies: The ZBA participated in a training set of three case studies of hypothetical

variance requests. The training concluded and after considerable discussion.

7. NEW BUSINESS

None

Meeting Schedule: Next meeting is set for April 21, 2025, at 5:00 PM

8. ADJOURNMENT

A motion to adjourn was offered by Karen Hamilton and supported by Dani Gardner. Motion carried. Meeting adjourned at 5:51 PM.

Respectfully submitted,

Robert Toland
for
Crystal Williams, Secretary