

**Village of Baldwin
Planning Commission
February 17, 2025
Meeting Minutes
(approved)**

CALL TO ORDER

Roll Call: Jane Allison called the Meeting to order at 7:00 PM at the Baldwin Village offices with commissioners:

Present: Jane Allison, Mary Moffitt, Angela Johnson, Tamara Pore', Jeremy Anderson, Pam Anderson

Absent: vacancy

Village Staff Present: Robert Toland, Zoning Administrator/Planner

Acknowledgment of Visitors: Harold Nichols, Kenneth Ross (In attendance to learn and inquire about possibly joining the commission)

GENERAL BUSINESS

Approval of Agenda: A motion to approve the agenda, was offered by Pam Anderson supported by Jeremy Anderson. Motion carried.

Approval of Minutes: A motion to approval the minutes of the meeting on **October 21, 2024**, was offered by Jane Allison supported by Tamara Pore'. Motion carried.

Communications: None

PUBLIC COMMENT

None

COMMISSIONER'S COMMENTS

None

PUBLIC HEARING

None

OLD BUSINESS

Capital Improvement Plan – A revised proposed CIP for 2025-2030 was distributed for discussion. Changes previously noted were made in the plan but not highlighted in red ink.

#1 - 902 Michigan Redevelopment

Change to 10K with completion in 2025. Remove CDBG Grant, change to DDA funding.

#2 – Hollister Park

Funding is Spark Grant not L&WCF Grant. Funding is all through Spark Grant. Change to include Lighting and resurfacing of basketball courts. Remove small diamond and change to dog park.

#3 through 7 – Water Supply Improvements

The amount is on track with current Village plan.

All items 3-7 dealing with water should list funding as DWSRF Grant.

#8 – Will be discussed further at WHPP committee meeting taking place on Monday 2/24.

Funding should be listed as a federal grant provided through MDOT and should be 725K.

#9 – No Longer a project. Not sure how it would be funded. REMOVE.

#10 – Lead service Line Replacement

It should be completed this year (2025).

#11 through #13 – Part of water projects in 2026.

#14 – Signage/Banner Poles

The amount should be 110K and budgeted in DDA for 130K. This should be completed in 2025.

#15 – New Sidewalks on Beech St.

The funding should be Safe Route to Schools only. The village has only 15K budget for this and 35K from Street Fund for 50K total. It is unclear where the remaining funds will come from. A lot more involved with drainage ditches on either side of Beech by the school, push this item out to 2030, possibly remove altogether.

#16 – Improve 8th St WEST of M-37 to Oak St.

This project is entirely within the DDA. There should be different funding, push to 2030 to figure out funding.

#17 – Improve 8th St. Between Oak and Astor Rd.

Push to 2030 and consider combining with Item #16 and seek funding through a grant.

#18 through #21 – All Water projects. No further discussion.

#22 – 7th St. Streetscape (should say from Maple St. to Cedar St.

#23 – 8th St. (should say EAST 8th St) Sidewalk only

Change date to 2025. DDA budgeted 25K for sidewalk only. May get pushed to 2026 if started too late in 2025. This will go to Cedar St. only.

#24 and #25 – **REMOVE**

NEW BUSINESS

Use of 1010 Michigan as e-bike and snowmobile rental - Cannot discuss the e-bike and snowmobile rental until they acquire the property. The property is already zoned for commercial, and provision is already in zoning that would cover this type of business. No further discussion would be needed.

Annual Report to the Village Council - Handout of Planning Commission annual report that was delivered to the Village. This consists of a summary of the Planning Commission meetings for the past year.

General Discussion - Pam Anderson asked what the responsibilities of the Commission are. Create/review/update:

- Master Plan
- Recreation Plan
- Capital Improvement Plan
- Zoning Ordinance
- Any site plans presented for building projects within the village.
- Rezoning requests
- Hold public hearings.

ADJOURNMENT

A motion to adjourn was offered by Jane Allison and supported by Jeremy Anderson. Motion carried. Meeting adjourned at 8:19 PM.

Meeting Schedule: The next regular meeting is scheduled for March 17, 2025, at 7:00 P.M.

Respectfully submitted,
Tamara Pore'