

Village of Baldwin  
620 Washington  
Baldwin, MI 49304

Regular Council Meeting for February 12, 2024  
Location of meeting: Village of Baldwin Hall  
620 Washington St., Baldwin MI 49304

Roll call:

present: President J. Truxton, C. Vicent, P. Anderson, C. Miller, T. Jannereth, T. Lamb,

Absent: 0

Meeting was called to order at 6:05 PM.

Pledge of Allegiance was recited.

Also, in attendance were Village Attorney Cindy Wotila, Commissioner C. Welford, and Sheriff R. Martin.

Agenda:

- P. Anderson moves to accept the agenda with 1 correction, the year was misprinted. supported by T. Jannereth, All Ayes. 0 Nays Motion Carried.

Minutes:

- The minutes from the January 8, 2024 meeting were approved, the motion was made by P. Anderson, and Supported by T. Jannereth, all Ayes, 0 Nays. Motion carried.

Financial Report:

- Financial reports were accepted for the month of January, 2024. P. Anderson moved with support from C. Miller. All Ayes. Motion Carried.

Public Comment:

- There were no public comments

Payment of Bills:

- The Village Council were presented with the bills to be paid for the month of January, 2024. Discussions and or questions were fielded by the Village Clerk. A motion from P. Anderson, with support from T. Jannereth, brought a roll call vote to pay the bills. President Truxton, Aye, P. Anderson, Aye, T. Jannereth, Aye, C. Vicent, Aye, and C. Miller, Aye. All Ayes, 0 Nays, 0 absent. Motion carried.

#### Sheriff Report:

- Sheriff Rich Martin reports:
- There was a homicide in Dover Township, one suspect lodged in the jail.
- The LCSD is starting ORV Officer Training, the department hopes to become a “training hub” for the northern Michigan region.
- The can and bottle donations are helping many nonprofits in the county.

#### Attorney Report:

- Attorney Wotila reports to the council that she has researched proper protocol in the Zoning Ordinance infractions involving a property on US 10, in the Village Limits.
- The recodification of the Village Code is almost complete, and should be formatted by the April Council meeting

#### County Commissioner:

- Commissioner Welford approached the council for approval to seek out grants to help ensure safe walking sidewalks for students and residents of the Village.

#### Building and Grounds:

- President Truxton was pleased to inform the council that the SPARK grant application has been turned in to the State, decisions are expected by the end of February.
- **Dana Randall has made an offer of \$500.00 for a small ½ lot parcel behind the Wesco Gas station. The parcel is a non-conforming lot, therefore there were no bids taken. President Truxton asked for Council approval to counter and accept an offer of \$1000.00 A motion from P. Anderson, with support from, T. Jannereth brought a unanimous vote from the Council. All Ayes, 0 Nays, motion carried.**
- Personnel:  
Nothing to report at this time.

#### DDA:

- The issues with members attendance have been resolved, and the committee is moving forward with the downtown visioning.
- Next meeting will be February 15, 2024.

#### Airport:

- Airport Manager Mac McClellan was not in attendance.

#### WWTP/Water:

- See written O & M report for monthly flow totals.

#### Streets and Equipment:

- President Truxton handed out the possible layouts for the Sheridan Bypass, each design could be used, depending on surrounding property. If the “old box plant” becomes available to the County, a more traditional structuring of the bypass could occur, omitting the need for 2 curved lanes.
- The council discussed the need for “No Parking” signs to be placed in the West alleyway. The businesses would still be welcome to temporary parking for deliveries. If the signage does not curb the parking within the alley, council discussed other options which could include towing and impound for unauthorized parking.
- Discussion over the Sidewalk Café’ Permits, fees, regulations and termination of the permits, have been handed over to the legal team who will draft letters explaining the changes for any downtown merchants who may be applying.  
**The council has voted to impose a \$175.00 nonrefundable application fee to business owners who wish to apply for a permit. A motion from T. Jannereth with support from C. Miller, brought an all Ayes, 0 Nays, 0 Absent vote.**

#### Budget and Finance:

- The proposed Budget for the 2024-25 fiscal year have been completed, the Public Hearing and Special meeting will take place February 26, 2024 @6:00pm at the Village Hall.

#### Clerk/Office Mgr:

- Nothing to report at this time.

#### Planning Commission:

- Nothing at this time.

#### Ordinance Enforcement:

- Please see written report.

#### New Business:

- The Council was asked to vote on **Ordinance Amendment #021224-1** sent by the Planning Commission, the Ordinance will make changes to **Upper Floor Dwellings Ordinance #11-2019-A**. A motion from C. Vicent with support from T. Jannereth, brought an All Ayes, o Nays, 0 absent vote. Motion carried.

Adjournment: The meeting adjourned at 8:45pm, with a motion from C. Miller, and support from T. Jannereth. All Ayes 0 Nays, motion carried.

Minutes taken and typed by Theresa Lamb,

Village Clerk

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**SPECIAL Council Meeting-PUBLIC HEARING**  
**February 26, 2024 6:00pm**

**For the purpose of proposing/Approving the 2024-25 fiscal year Budget.**

Location of meeting: Village of Baldwin Hall,  
620 Washington St., Baldwin, MI

- Roll call present: President Truxton, C. Miller, T. Jannereth, P. Anderson, C. Vicent and T. Lamb-Clerk
- Absent: 0
- Public Comment- No Public Present
- Call to Order: 5:58pm

**AGENDA:**

- C. Vicent moved to approve the agenda with the addition of Budget Amendments for the Special Meeting/Public Hearing, with support from C. Miller. All ayes, 0 nays, 1 absent. Motion carried.
- Motion to adjourn Special Meeting and open Public Hearing. Motion from C. Miller, with support from T. Jannereth. All Ayes 0 Nays, motion carried.

**PUBLIC HEARING**-opened at 6:12pm

- President Truxton presented the 2024-25 proposed Budget, and opened the floor for discussion.

Council discussed and asked questions on each Fund and line item of the proposed budget. Discussions, and questions were thoroughly satisfied.

**Close of Public Hearing, reopen Special meeting** at 6:53pm. A motion from P Anderson, with support from T. Jannereth, a vote of all Ayes, 0 Nays, 0 absent carried the motion.

- Council was presented with the 2024-25 Downtown Development Authority Budget. Discussions took place. The council reviewed costs of the DDA grounds keeping as a budgetary issue for the Village.

The council would President Truxton to propose, the DDA pay a percentage of the IAI DPW annual costs at their next meeting. Citing the DDA DPW and equipment usage is the largest DPW expense.

A motion from C. Vicent, and support from C. Miller brought a roll call vote to approve the proposed DDA 2024-25 Budget. President Truxton, Aye., P. Anderson, Aye. C. Miller Aye., T. Jannereth, Aye. and C. Vicent, Aye. All Ayes, 0 Nays, 0 absent. Motion carried.

- The Village Council were also asked to examine and approve the Budget Amendments for the closing fiscal year. A motion from C. Miller, with support from P. Anderson brought an all Ayes, 0 Nays, 0 absent vote. Motion carried.
- The final agenda topic for the Special meeting was to approve the current Bills to be paid, in an effort to make an accounting of the closing months end, and end to the fiscal year. The Village Council asked that an accounting of the Bills to be paid be presented at the March Council meeting.

A motion from T. Jannereth, with support from P. Anderson resulted in a unanimous approval with a roll call vote. President Truxton, Aye., C. Vicent, Aye., T. Jannereth, Aye., C. Miller, Aye. and P. Anderson, Aye. All Ayes, 0 Nays, 0 absent. Motion carried.

- Motion to Adjourn the special meeting came from T. Jannereth, with support from C. Miller, all ayes, 0 nays, 0 absent. Motion carried. the meeting adjourned at 7:12pm.

Minutes taken and typed by

T. Lamb-Village Clerk