

# Board and Commissions Information Sheet

## Village Council

---

**Purpose:** Members of the Village of Baldwin's Village Council are responsible for representing the interests of the community and making decisions that impact the village as a whole.

**Meeting Times:** 2<sup>nd</sup> Monday of the Month @ 6:00 PM

**Member Expectations:**

- Attend and actively participate in regular council meetings.
- Be well-informed about local issues and policies affecting the village.
- Act in the best interests of the entire community, rather than personal interests.
- Listen to and engage with the concerns and opinions of constituents.
- Collaborate effectively with other council members and village staff.
- Make decisions that promote the growth and development of Baldwin while maintaining its character.
- Be transparent and accountable in all council-related activities.
- Uphold ethical standards and avoid conflicts of interest.
- Encourage community involvement and seek input on important decisions.
- Advocate for responsible budgeting and financial management.

## Planning Commission

---

**Purpose:** The Planning Commission is responsible for guiding the growth and development of the village in accordance with zoning regulations and long-term planning.

**Meeting Times:** 3<sup>rd</sup> Monday of the Month @ 7:00 PM

**Member Expectations:**

- Attend planning commission meetings regularly and actively participate in discussions.
- Review and evaluate proposed development projects and land-use plans.
- Ensure that development aligns with the village's comprehensive plan and zoning ordinances.
- Consider the impact of proposed projects on the environment, infrastructure, and community.
- Engage with the public to gather input on land-use and development decisions.
- Collaborate with other local government bodies, such as the Village council and zoning board.
- Maintain a comprehensive understanding of zoning laws and regulations.
- Promote responsible and sustainable development practices.
- Uphold ethical standards and avoid conflicts of interest.
- Make recommendations to the Village council based on thorough analysis and community input.

**Associated Interests:**

- Real Estate/Development
- Urban Planning 7 Zoning
- Architecture/Landscape Architecture
- Construction/Engineering
- Business Attraction & Retention

# Downtown Development Authority (DDA)

---

**Purpose:** The DDA plays a crucial role in promoting economic development and revitalization in Baldwin's downtown area.

**Meeting Times:** 3<sup>rd</sup> Thursday of the Month @ 3:00 PM

**Member Expectations:**

- Attend DDA meetings regularly and actively participate in discussions.
- Work collaboratively with local businesses and property owners to improve the downtown area.
- Support initiatives that attract new businesses and visitors to downtown Baldwin.
- Manage DDA funds responsibly and transparently.
- Foster partnerships with local organizations, government agencies, and stakeholders.
- Promote events and activities that showcase the downtown area.
- Maintain open communication with the community and gather input as needed.
- Uphold ethical standards and act in the best interests of downtown Baldwin.

**Associated Interests:**

- |   |  |
|---|--|
| <input type="checkbox"/> Business Development & Retention | <input type="checkbox"/> Real Estate Development |
| <input type="checkbox"/> Graphic Design                   | <input type="checkbox"/> Banking                 |
| <input type="checkbox"/> Marketing & Promotion            | <input type="checkbox"/> Finance                 |
| <input type="checkbox"/> Community Development            | <input type="checkbox"/> Accounting              |

# Zoning Board of Appeals

---

**Purpose:** The Zoning Board of Appeals is responsible for reviewing requests for variances and interpretations of zoning regulations.

**Meeting Times:** Meets as needed.

**Member Expectations:**

- Attend board meetings regularly and actively participate in hearings and discussions.
- Evaluate variance requests and appeals in accordance with zoning laws and regulations.
- Consider the impact of variances on neighboring properties and the community.
- Balance the needs of property owners with the broader community interests.
- Ensure fair and consistent application of zoning regulations.
- Uphold ethical standards and avoid conflicts of interest.
- Maintain a thorough understanding of zoning codes and land-use regulations.
- Communicate decisions and rationale clearly to applicants and the public.
- Make recommendations and decisions that align with the best interests of the community.
- Act as impartial decision-makers in variance and appeal cases.

**Associated Interests:**

- |   |  |
|---|--|
| <input type="checkbox"/> Urban Planning/Zoning    | <input type="checkbox"/> Policy Formulation      |
| <input type="checkbox"/> Construction/Engineering | <input type="checkbox"/> Real Estate/Development |