

**Village of Baldwin
Planning Commission
March 18, 2024
Meeting Minutes
(approved)**

CALL TO ORDER

Roll Call: Jane Allison called the Meeting to order at 7:00 PM at the Baldwin Village offices with commissioners:

Present: Jane Allison, Clarence Vicent, Mary Moffitt, Jeremy Anderson

Absent: Guy Wolgamott, Tamara Pore', Anna Chernoby

Village Staff Present: Robert Toland, Zoning Administrator/Planner

Acknowledgment of Visitors: Aubrey Swift, Jill Engelman, Tim Jannereth, Amy Sherman, Susie Tripp, Sage Farnsworth, Beth Ann Blass-Murphy, Rose Dionne, Helen Radtke, Marilyn Drake, Paul Bigford, Bruce Micinski

GENERAL BUSINESS

Approval of Agenda: A motion to approve the agenda, was offered by Mary Moffitt and supported by Jeremy Anderson. Motion carried.

Approval of Minutes: A motion to approval the minutes of the meeting on **February 19, 2024**, was offered by Jeremy Anderson and supported by Clarence Vicent. Motion carried.

Communications: None

PUBLIC COMMENT

None

COMMISSIONER'S COMMENTS

None

PUBLIC HEARING

None

OLD BUSINESS

1. **Application for SPR for Historical Museum** – The revised site plans for the Museum were reviewed and discussed. There were no remaining issues and after considerable discussion a motion to approve was offered by Mary Moffitt and supported by Jane Allison. Motion carried.
2. **Application for Majestic Pines Condominium Conversion** – There were several questions concerning condominium project including:

- A. Sewer and water services are provided with one main line to each 4 units. What control does the Village have if one or more owners do not pay their utility bill?
 - B. Should parking spaces be identified and shown on the plans?
 - C. References to snow removal and grass cutting within the individual units should be deleted.
 - D. Storm drainage and a Storm Water Management Plan, including all lines, swales, drains, basins, and other facilities and easements granted to the appropriate municipality for installation, repair, and maintenance of all drainage facilities.
 - E. A utility plan showing all water and sewer lines and easements granted to the appropriate municipality for installation, repair, and maintenance of all utilities.
 - F. A narrative describing the overall objectives of the proposed condominium project.
 - G. A narrative describing the proposed method of providing potable water supply, waste disposal facilities and public and private utilities.
 - H. A street construction, paving, and maintenance plan for all private streets within the proposed condominium project.
 - I. How will the units be marketed and to whom will they be sold?
3. **Redevelopment Ready Communities** – The Planning Commission has completed its responsibility for the list of remaining activities.

NEW BUSINESS

None

ADJOURNMENT

A motion to adjourn was offered by Jeremy Anderson and supported by Mary Moffitt. Motion carried. Meeting adjourned at 7:36 PM.

Meeting Schedule: The next regular meeting is scheduled for April 15, 2024, at 7:00 P.M.

Respectfully submitted,
Robert Toland
For Tamara Pore'