

Village of Baldwin  
620 Washington  
Baldwin, MI 49304

Regular Council Meeting for March 11, 2024  
Location of meeting: Village of Baldwin Hall  
620 Washington St., Baldwin MI 49304

Roll call:

present: President J. Truxton, P. Anderson, C. Miller, T. Jannereth, T. Lamb,

Absent: 1- C. Vicent

Meeting was called to order at 6:00 PM.

Pledge of Allegiance was recited.

Also, in attendance were Village Attorney Nathan Piwowarski, Commissioner C. Welford.

Agenda:

- P. Anderson moves to accept the agenda, supported by T. Jannereth, All Ayes. 0 Nays motion Carried.

Minutes:

- The minutes from the February 12, 2024 regular meeting were approved, the motion was made by T. Jannereth, and Supported by C. Miller, all Ayes, 0 Nays. Motion carried.
- Minutes from the SPECIAL meeting/Public Hearing on Budget Adoption for the fiscal year 2024-2025 were approved with a motion from P. Anderson, and support from C. Miller. All ayes, 0 Nays, 1 absent. Motion carried.

Financial Report:

- Financial reports were accepted for the month of February, 2024. P. Anderson moved with support from T. Jannereth. All Ayes. Motion Carried.

Public Comment:

- There were no public comments

#### Payment of Bills:

- The Village Council were presented with the bills to be paid for the month of January, 2024. Discussions and or questions were fielded by the Village Clerk.  
A motion from P. Anderson, with support from T. Jannereth, brought a roll call vote to pay the bills. President Truxton, Aye, P. Anderson, Aye, T. Jannereth, Aye and C. Miller, Aye. All Ayes, 0 Nays, 1 absent. Motion carried.

#### Sheriff Report:

- Sheriff Martin was not in attendance.

#### Attorney Report:

Attorney Wotila was not in attendance; however, a report was submitted to President Truxton.

- Ordinance #031124-1 to clarify the sale of one half of lot 15, in the Village for private sale was presented to the council for examination.
- Attorney Wotila asked the Planning Commission to provide detailed documentation for the denial of the re-zoning request of Richard Harvey of 1340 US 10, in the Village of Baldwin. Also, a listing of Zoning Ordinance violations Mr. Harvey committed by erecting a non-conforming building on his property.

#### County Commissioner:

- Commissioner Welford approached the council for approval to seek out grants to help ensure safe walking sidewalks for students and residents of the Village.
- Commissioner Welford will accompany Mary Trucks to Washington DC in hopes of securing funding for various projects within the community.

#### Building and Grounds:

- President Truxton updated the Council on the SPARK grant application, stating he received notice that the application process would take longer than anticipated, and awards should be expected in the last weeks of March.
- The DPW department is exploring other means to eradicate weeds along fence lines, airport structures, buildings. Spraying is prohibited.

#### DDA:

- President Truxton reports the DDA has had an overwhelming amount of positive response from area residents on ideas for an outdoor farmers market.
- President Truxton also took comments from the council on proposing the DDA pay the Village a percentage of the annual DPW contract with IAI. Citing the DDA area creates most of the cost for DPW work annually. President Truxton will take the proposal to the DDA at their next meeting.

#### Airport:

- Airport Manager Mac McClellan was not in attendance.

#### WWTP/Water:

- See written O & M report for monthly flow totals.

#### Streets and Equipment:

- Sidewalk Café Permit Applications for the 2024 summer season will have changes in place.
  - \* A \$175.00 nonrefundable application/permit fee will be added. This fee was approved by the Village Council at the February 12, 2024 meeting.
  - \* If your sidewalk café becomes non-compliant with MDOT regulations (it will be up to the owner to keep your café within legal regulations) your permit will be revoked, MDOT and the LCC will be notified of the revocation.

#### Budget and Finance:

- The 2024-25 Budget has been adopted, and data entered into the BSA accounting module.
- The 2023-24 Budget has been balanced; most major funds have carried a surplus.

#### Clerk/Office Mgr:

- The 2023-24 fiscal year files have been closed, and the 2024-25 fiscal year files have been set up.

#### Personnel:

- The Village Council, on President Truxton's recommendation approved a \$1.00/hour pay increase for the Village Clerk and Village Treasurer.
  - The Clerks hourly rate will increase to \$22.00/hour
  - The Treasurers hourly rate will increase to \$18.00/hour
  - The increase will commence on the first full payroll of the new fiscal year.

#### Planning Commission:

- The Planning Commission reports site plan reviews are being conducted for the Majestic Pines/Coastal Line Condominiums project.

#### Ordinance Enforcement:

- Please see written report.

New Business:

- The Village Council was asked to vote on the appointment of Jasmine Palmer to the vacant seat Baldwin Housing Commission Board. The term expiration for this appointment is August 22, 2025. A motion from P. Anderson and support from C. Miller, brought a vote of all Ayes, 0 Nays, 1 Absent. Motion carried.

Adjournment: The meeting adjourned at 7:45pm, with a motion from P. Anderson, and support from T. Jannereth. All Ayes 0 Nays, motion carried.

Minutes taken and typed by Theresa Lamb,

Village Clerk

