

Village of Baldwin
620 Washington
Baldwin, MI 49304

Regular Council Meeting for August 8,2022
Location of meeting: Village of Baldwin Hall

Roll call: President Truxton, T. Jannereth, C. Vicent, C. Miller, and T. Lamb-Clerk

Absent: P. Anderson

Meeting was called to order at 6:04pm PM.

Pledge of Allegiance was recited.

Also in attendance: Village Attorney, David Porteous,

Agenda:

- T. Jannereth moved to approve the agenda with the addition of Sale of Property, (New Business). Supported by C. Miller. All Ayes. Motion Carried.

Minutes:

- Minutes from the July 11, 2022 meeting were approved with a motion from T. Jannereth, and supported by C. Miller. All Ayes, motion carried.

Financial Report:

- Financial reports were accepted for the month of July, 2022. T. Jannereth, moved, with support from C. Miller. A roll call vote was taken. President Truxton, Aye., T. Jannereth, Aye., C. Miller, Aye., C. Vicent, Aye. All Ayes, 0 Nays, 1 absent. Motion Carried.

Public Comments:

- No public were in attendance.

Sheriff Report:

- Sheriff Martin was not in attendance.

Attorney Report:

- Attorney Wotila continues work to recodify the Village of Baldwin Ordinances.

Payment of Bills:

- The bills were presented to the Village Council for payment for the month of July 2022, a motion was made by C. Vicent, and supported by T. Jannereth. A roll call vote was taken. President Truxton, Aye., C. Miller, Aye and T. Jannereth, Aye. All Ayes, 0 Nays, 1 absent, Motion carried.

Commissioners Report:

- Commissioner Todd Reported he met with MDOT, in regards to opening road shoulders to allow ORV traffic into downtown Baldwin. This is a preliminary step, toward MDOT approval.
- He also reported ARPA grant funding was turned down by the County, which would have been used for the construction for a multi-use Airport bldg. However, he is looking elsewhere for funding possibilities.

Building and Grounds:

Airport:

- Manager Mac McClellan reports there will be a model jet “boondoggle” at the airport, July 18-20. The event is free, and open to the public.

Parks/Rec

- The crack sealing on the basketball courts will be started August 22,2022, and should be a 2-day repair.

DDA:

- The Downtown Development Authority has completed the bonding process, funding will help support the West Alleyway project, and other projects within the downtown area.

Water & Wastewater:

- The State Mandated lead/copper service line replacement project will begin line replacements within the next 4-6 weeks.
- Please refer to the IAI written report for further details on water/wastewater treatment numbers.

Planning and Zoning:

- Next Meeting September 19,2022.

Equipment & Streets:

- Still waiting for the 3rd function on the new tractor, dealership reports first part leaked hydraulic fluid, and was defective.

Personnel:

- Nothing new at this time.

Budget & Finance:

- President Truxton recommended to the council a need for a third-party CPA firm, to set up a new form of payroll, and fix other issues with the BSA Software, so the Village of Baldwin will be in compliance with State Auditors in preparation for year end audits.
The CPA Firm, will train the clerk and treasurer to use the software in an effort to make year end transitions and the audit procedure more efficient.
The council was presented with a proposal from H & S Business Advisors, that are experts in the software.
The Fee for this service ranges from \$120.00/hr. to 300.00/hr.
A motion was made by C. Vicent, and supported by C. Miller. A roll call vote was taken.
President Truxton, Aye., T. Jannereth, Aye. C. Vicent, Aye., and C. Miller Aye. All Ayes, 0 Nays, 1 absent. Motion carried.
- A recommendation from the Ordinance Enforcement Officer, to purchase software (iworq), that can be utilized in the field, and at the office, to track, warnings, citations, and other pertinent information on each property that is in violation of the Village Code. The cost of the software, is \$2000.00, and annually, \$2000.00. This cost includes support, additions, and updates to the software.
A motion was made by C. Vicent to purchase the software, with support from C. Miller. A roll call vote was taken. President Truxton, Aye., C. Miller, Aye., C. Vicent Aye. and T. Jannereth, Aye. All Ayes, 0 Nays, 1 absent. Motion carried.

Clerk:

- Nothing new to report.

Ordinance Enforcement Report:

- Please see written report.

Old Business:

- Nothing at this time.

New Business:

- President Truxton recommended the Village Council approve the advertisement to solicit bids for Property Lots 23-26, Block 131 Lakewoods Acres, parcel #41-531-023-00. Sealed bids must be submitted by September 1, 2022. Bids will be opened at the September 12th, Village Council meeting. The village council reserves the right to accept or reject any bids, so as to preserve the best interest of the Village of Baldwin.

Council Comments:

- The Village Council allowed comment from Sam Jackson Septic owner/operator, Sammie Jackson, for the purpose of exploring the possibilities of the Village Wastewater Plant taking on septage. Fuel surcharges, costs of hauling to the Muskegon Facility, has put a strain on area haulers.

Adjournment:

- At 7:40 pm, a motion to adjourn was made by C. Vicent, with support from T. Jannereth. All Ayes, 0 Nays, 0 Absent, Motion carried.

- NEXT COUNCIL MEETING: SPECIAL COUNCIL MEETING, MONDAY, AUGUST 15, 2022 @ 6:00pm

Meeting Minutes taken and typed by

Village Clerk, Theresa Lamb