

**Village of Baldwin
Downtown Development Authority
August 18, 2022, Minutes
Regular Meeting
(approved)**

CALL TO ORDER

Roll Call: Chairperson Jane Allison called the Meeting to order at 3:08 PM with board members:

Present: Darci Maldonado, Seth Wenger, Jane Allison, Debbie Smith-Olson, Jim Truxton, Lamont Hill (arrived 3:22)

Absent: Tony Gagliardo, Dave Lewellyn, Jason Shoemaker

Village Staff: Robert Toland, Director

Acknowledgment of Visitors: Pam Tripp, Sharron Woodward

GENERAL BUSINESS

- A. **Approval of Agenda:** Seth Wenger made a motion to approve the agenda supported by Darci Maldonado. Motion carried.
- B. **Approval of Minutes:** A motion to approve the **July 5, 2022, Special** meeting minutes, as corrected, was made by Jim Truxton and supported by Seth Wenger. Motion carried.
- C. **Treasurers' Report:** Debbie Smith-Olson presented the Treasurer's report through August 18, 2022, indicating a general fund balance of \$230,951.75, with disbursements totaling \$4,891.32, and total income of \$9.90 which included interest income of \$9.90. There were some questions about the invoice from H2Oasis. It was decided to investigate this invoice for possible charges to the library.

The following bills were presented for payment:

Consumers Energy	\$ 306.19 (streetlights)
Fishbeck	\$ 318.00 (construction administration)
Robert Toland Consulting	\$ 1,505.00 (retainer, expenses & meeting)
Robert Toland Consulting	\$ 1,200.00 (retainer & meeting)
H2Oasis	\$ 1,938.45 (irrigation repairs)
Mika Meyers	\$ 2,590.00 (Bond issuance costs)
Baldwin Lumber	\$ 38.97 (repair supplies)
Village of Baldwin	\$ 1,145.06 (water bills)
Total bills	\$ 9,041.89

A motion to approve the Treasurer's report and to pay the bills, was made by Seth Wenger and supported by Jane Allison. Motion carried by roll call vote. All ayes.

- D. **Committee reports:** None

A. **Acknowledge Communications:** None

PUBLIC COMMENT: None

BOARD COMMENTS: None

OLD BUSINESS

- A. **West Side Alleyway Project:** The preconstruction meeting for the project will be held at 9:30 AM on August 24 at the Village office.
- B. **Trees, Flowerboxes & Irrigation System:** No discussion.
- C. **8th Street Bridge Replacement:** Jim Truxton reported that construction bids for the 8th Street Bridge contract will be opened on September 2nd.
- D. **8th Street Fish Farm and Dam:** Surveyors are working at the site in preparation for the 30% design review.

NEW BUSINESS:

- A. **Downtown Vision Project:** Announcement of ARPA grant awards will be made on August 24. The DDA has been notified that the Visioning Project request for \$20,000 will be one of the proposals accepted for funding.
- B. **Pam Tripp Simmons - artist/mural presentation:** Pam Tripp and Sharron Woodward presented their proposal to install painted panels in the Village by eight local artists. The panels would be 4 feet by 6 feet in size, made of a durable AlumaCorr material. The location and mode of display or attachment has not yet been determined. A motion to table further discussion to the September meeting was offered by Jim Truxton and supported by Seth Wenger. Motion carried.

ADJOURNMENT

A motion to adjourn was offered by Jim Truxton and supported by Seth Wenger. Motion carried. Meeting adjourned at 3:56 P.M.

Meeting Schedule: The next regular DDA meeting will be held September 15, 2022, at the Village office at 3:00 P.M.

Respectfully submitted,
Robert R. Toland
for
Deborah Smith-Olson, Secretary/Treasurer