

**Village of Baldwin
Downtown Development Authority
July 5, 2022, Minutes
Special Meeting
(approved)**

CALL TO ORDER

Roll Call: Chairperson Jane Allison called the Meeting to order at 3:06 PM with board members:

Present: Darci Maldonado, Seth Wenger, Tony Gagliardo, Jane Allison, Debbie Smith-Olson, Jim Truxton

Absent: Dave Lewellyn, Lamont Hill, Jason Shoemaker

Village Staff: Robert Toland, Director

Acknowledgment of Visitors: Matt Hibma

GENERAL BUSINESS

- A. **Approval of Agenda:** Debbie Smith-Olson made a motion to approve the agenda supported by Darci Maldonado. Motion carried.
- B. **Approval of Minutes:** A motion to approve the **June 16, 2022, regular** meeting minutes, as corrected, was made by Debbie Smith-Olson and supported by Tony Gagliardo. Motion carried.
- C. **Treasurers' Report:** Debbie Smith-Olson presented the Treasurer's report through July 5, 2022, indicating a general fund balance of \$235,833.17, with disbursements totaling \$2,781.47, and total income of \$9.69 which included interest income of \$9.69. There were some questions about the invoice from H2Oasis that included charges for a severed irrigation line caused by MDOT installing a stop sign for the Road Commission. The invoice included charges for repairing two leaks and two irrigation line breaks. It was decided to hold this invoice for additional explanation.

The following bills were presented for payment:

Consumers Energy	\$ 318.38 (streetlights)
Fishbeck	\$ 288.00 (construction administration)
Robert Toland Consulting	\$ 1,200.00 (retainer, expenses & meeting)
Mika Meyers	\$ 2,188.00 (Bond issuance costs)
Cusip Global	\$ 91.00 (bond entity)
<u>Village of Baldwin</u>	<u>\$ 608.44 (water bills)</u>
Total bills	\$ 4,693.82

A motion to approve the Treasurer's report and to pay the bills, was made by Seth Wenger and supported by Jim Truxton. Motion carried by roll call vote. All ayes.

D. **Committee reports:** None

A. **Acknowledge Communications:** None

PUBLIC COMMENT: None

BOARD COMMENTS: None

OLD BUSINESS

A. **West Side Alleyway Project:** The sale of bonds through Lake Osceola State Bank was discussed. The proposed amount of the bond, sufficient to cover the cost of the alleyway project, is \$477,000. A motion to adopt the Resolution for Bond Issuance (full resolution is attached to these minutes) was made by Jim Truxton and supported by Seth Wenger. Motion carried by roll call vote with Debbie Smith-Olson abstaining. A motion to open a new separate account for the bond proceeds to be used during construction phase was made by Jim Truxton and supported by Jane Allison. Motion carried.

B. **Trees, Flowerboxes & Irrigation System:** No discussion.

C. **DDA Plan Amendment:** The Plan will be finalized for distribution.

NEW BUSINESS:

A. **Banner Poles:** The banner poles need repair. A motion to have Seth Wenger investigate contractors to undertake the needed repairs was offered by Jane Allison and supported by Debbie Smith-Olson. Motion carried.

B. **8th Street Bridge:** Jim Truxton reported that the 8th Street Bridge contract is about to be finalized. Construction is expected to be complete by September 2023.

ADJOURNMENT

A motion to adjourn was offered by Jane Allison and supported by Tony Gagliardo. Motion carried. Meeting adjourned at 3:48 P.M.

Meeting Schedule: The next regular DDA meeting will be held August 18, 2022, at the Village office at 3:00 P.M.

Respectfully submitted,
Robert R. Toland
for
Deborah Smith-Olson, Secretary/Treasurer