

**Village of Baldwin
Downtown Development Authority
June 16, 2022, Minutes
Regular Meeting
(approved)**

CALL TO ORDER

Roll Call: Chairperson Jane Allison called the Meeting to order at 3:06 PM with board members:

Present: Darci Maldonado, Seth Wenger, Tony Gagliardo, Jane Allison, Debbie Smith-Olson, Lamont Hill (arrived 3:18), Jim Truxton, (arrived 3:22)

Absent: Dave Lewellyn, Jason Shoemaker

Village Staff: Robert Toland, Director

Acknowledgment of Visitors: Jodi Nichols, Travis Alden, Paul Santoro, Dina Velocci

GENERAL BUSINESS

- A. **Approval of Agenda:** Seth Wenger made a motion to approve the agenda supported by Darci Maldonado. Motion carried.
- B. **Approval of Minutes:** A motion to approve the **May 19, 2022, regular** meeting minutes, was made by Seth Wenger and supported by Darci Maldonado. Motion carried.
- C. **Treasurers' Report:** Debbie Smith-Olson presented the Treasurer's report through June 16, 2022, indicating a general fund balance of \$238,504.95, with disbursements totaling \$7,189.32, and total income of \$3,320.15 which included interest income of \$10.19.

The following bills were presented for payment:

Consumers Energy	\$ 318.40 (streetlights)
Fishbeck	\$ 363.03 (construction administration)
Robert Toland Consulting	\$ 1,273.86 (retainer, expenses & meeting)
<u>Village of Baldwin</u>	<u>\$ 606.18 (water bills)</u>
Total bills	\$ 2,561.47

A motion to approve the Treasurer's report and to pay the bills, was made by Seth Wenger and supported by Jane Allison. Motion carried by roll call vote. All ayes.

D. **Committee reports:** None

A. **Acknowledge Communications:** None

PUBLIC COMMENT: None

BOARD COMMENTS: Darci Maldonado stated that Consumers left the the alley in need of repair,

and the Road Commission did a great job patching the asphalt.

OLD BUSINESS

- A. **West Side Alleyway Project:** Jodi Nichols and Travis Alden discussed resources available to the DDA and assistance with future DDA projects. Examples of assistance were land acquisition and RAP grant. They presented lots of good information for consideration. The sale of bonds through Lake Osceola State Bank was discussed. The proposed amount of the bond, sufficient to cover the cost of the alleyway project, is \$475,000. A motion to approve the sale of bonds to Lake Osceola State Bank, was made by Jane Allison and supported by Lamont Hill. Motion carried by roll call vote. All ayes with Debbie Smith-Olson abstaining.
- B. **Trees, Flowerboxes & Irrigation System:** H2Oasis is expected to start up the irrigation system on June 20. A leak was spotted at Seventh Street west of M-37. Pro Turf Outdoor Services in Big Rapids was suggested as an alternative to H2Oasis.
- C. **Fish Farm Project LLC:** No discussion.
- D. **DDA Plan Amendment:** The Plan will be finalized for distribution.

NEW BUSINESS:

- A. **Election of Officers:** The current slate of officers including Jane Allison (Chairperson), Darci Maldonado (Vice-Chairperson) and Debbie Smith-Olson (Secretary/Treasurer) was offered by Darci Maldonado and supported by Tony Gagliardo. Motion carried.
- B. **ARPA Funding:** Jodi Nicholas proposed that the DDA apply for ARPA funds for a project that would encompass several of the projects identified in the DDA Plan into an overall conceptual plan involving residents and stakeholders in the downtown area. Applications requiring a 50% match are due by the end of June and must be spent by August 2023. A motion to support the grant effort was offered by Seth Wenger and supported by Jane Allison. Motion carried.
- C. **Conference Reimbursement:** Lamont Hill requested reimbursement in the amount of \$110 for the cost of registration for the Michigan Downtown Association conference in Charlevoix for himself and Robert Toland.

ADJOURNMENT

A motion to adjourn was offered by Jim Truxton and supported by Seth Wenger. Motion carried. Meeting adjourned at 4:14 PM.

Meeting Schedule: A special meeting has been called by the Chair for July 5, 2022, at the Village office at 3:00 P.M. The next regular DDA meeting will be held August 18, 2022, at the Village office at 3:00 P.M.

Respectfully submitted,
Robert R. Toland
for
Deborah Smith-Olson, Secretary/Treasurer