

**Village of Baldwin
Downtown Development Authority
May 19, 2022, Minutes
Regular Meeting
(approved)**

CALL TO ORDER

Roll Call: With chairperson Jane Allison being delayed, Vice-Chair Darci Maldonado called the Meeting to order at 3:07 PM with board members:

Present: Darci Maldonado, Jim Truxton, Seth Wenger, Tony Gagliardo, Lamont Hill, Jane Allison (arrived 3:15)

Absent: Debbie Smith-Olson, Dave Lewellyn, Jason Shoemaker

Village Staff: Robert Toland, Director

Acknowledgment of Visitors: None

GENERAL BUSINESS

- A. **Approval of Agenda:** Seth Wenger made a motion to approve the agenda supported by Lamont Hill. Motion carried.
- B. **Approval of Minutes:** A motion to approve the **April 21, 2022, regular** meeting minutes, was made by Jim Truxton and supported by Seth Wenger. Motion carried.
- C. **Treasurers' Report:** With Debbie Smith-Olson being absent, Darci Maldonado presented the Treasurer's report through May 19, 2022, indicating a general fund balance of \$242,474.12, with disbursements totaling \$3,331.03, and total income of \$15,947.03 which included interest income of \$9.63.

The following bills were presented for payment:

Consumers Energy	\$ 360.50 (streetlights)
Randi Gould	\$ 2,960.00 (landscape maintenance)
Mika Meyers PLC	\$ 629.00 (legal review)
Robert Toland Consulting	\$ 1,200.00 (retainer & meeting)
Village of Baldwin	\$ 1,000.00 (Wenger Pavilion Series)
Village of Baldwin	\$ 1,091.50 (DDA Plan legal services)
Village of Baldwin	\$ 577.32 (water bills)
Total bills	\$ 7,189.32

A motion to approve the Treasurer's report and to pay the bills, was made by Seth Wenger and supported by Jim Truxton. Motion carried by roll call vote. All ayes.

D. **Committee reports:** None

A. **Acknowledge Communications:** Wenger Pavilion committee has requested \$1,000

donation toward summer concert series which brings people into town. A motion to approve the request for \$1,000, was made by Darci Maldonado and supported by Jim Truxton. Motion carried by roll call vote. All ayes. Also, there was a motion by Jane Allison supported by Seth Wenger to reimburse the registration fee of the MDA Conference in Charlevoix for anyone that attends. Motion carried.

PUBLIC COMMENT: None

BOARD COMMENTS: Darci Maldonado stated that the Village employees (AIA) did a great job keeping the areas very clean during “Blessing of the Bike” weekend. Jim Truxton added that Paul Santoro would like to have the tree in front of his business removed and have permission to place advertising banners in the planter boxes. Jim also indicated that the cables and bolts supporting the banner poles are wearing and in need of repair.

OLD BUSINESS

- B. **West Side Alleyway Project:** The contract with Hallack Construction has been signed and sent. There is some concern that AT&T may not know the new poles are in place and ready for use.
- C. **Trees, Flowerboxes & Irrigation System:** H2Oasis will be in town to start up the irrigation system on June 20. Several sprinkler heads were damaged by Snow Plowing. It was suggested that the heads be clearly marked before next winter.
- D. **Fish Farm Project LLC:** No discussion.
- E. **DDA Plan Amendment:** The Village Council approved the DDA Plan on May 16. There was one project added to include an electronic sign downtown for \$50,000. The process for bonding for the alleyway project will begin immediately.

NEW BUSINESS:

- A. None

ADJOURNMENT

A motion to adjourn was offered by Seth Wenger and supported by Jane Allison. Motion carried. Meeting adjourned at 3:40 PM.

Meeting Schedule: The next regular DDA meeting will be held on June 16, 2022, at the Village office at 3:00 P.M.

Respectfully submitted,
Robert R. Toland
for
Deborah Smith-Olson, Secretary/Treasurer