

**Village of Baldwin
Downtown Development Authority
April 21, 2022, Minutes
Regular Meeting
(approved)**

CALL TO ORDER

Roll Call: Chairperson Jane Allison called the Meeting to order at 3:03 PM with board members:

Present: Jane Allison, Darci Maldonado, Jim Truxton, Debbie Smith-Olson, Lamont Hill, Dave Lewellyn, Jason Shoemaker

Absent: Seth Wenger, Tony Gagliardo

Village Staff: Robert Toland, Director

Acknowledgment of Visitors: None

GENERAL BUSINESS

- A. **Approval of Agenda:** Darci Maldonado made a motion to approve the agenda supported by Jim Truxton. Motion carried.
- B. **Approval of Minutes:** A motion to approve the **March 10, 2022, special** meeting minutes, was made by Jim Truxton and supported by Dave Lewellyn. Motion carried.
- C. **Treasurers' Report:** Debbie Smith-Olson presented the Treasurer's report through April 14, 2022, indicated a general fund balance of \$229,858.21, with disbursements totaling \$4,573.32, and total income of \$49,060.95 which included interest income of \$8.41. The "Trout Sculpture" pledged and collected totals \$111,375.23. Donations for bricks will be accepted in the future with brick purchases occurring occasionally.

The following bills were presented for payment:

Consumers Energy	\$	312.11 (streetlights)
C.N.A. Surety	\$	187.00 (surety bond)
Michigan Downtown Assoc.	\$	125.00 (dues)
Mika Meyers PLC	\$	629.00 (legal review)
Robert Toland Consulting	\$	1,380.69 (retainer, expenses & meeting)
Village of Baldwin	\$	120.00 (Reimbursement for easements)
Village of Baldwin	\$	577.32 (water bills)
Total bills	\$	3,331.12

A motion to approve the Treasurer's report and to pay the bills, was made by Jim Truxton and supported by Lamont Hill. Motion carried by roll call vote. All ayes.

D. **Committee reports:** None

E. **Acknowledge Communications:** An announcement was received from Ron Rademacher

concerning additional advertising being given to Baldwin.

PUBLIC COMMENT: None

BOARD COMMENTS: None

OLD BUSINESS

- A. **West Side Alleyway Project:** There was discussion about posting "no parking" signs along the west side of the alley. However, that decision will wait until the project is well underway and there is an opportunity to look at the situation. The proposal from Fishbeck for construction inspection and observation was discussed. A motion to approve the contract for \$49,400, was made by Jane Allison and supported by Jim Truxton. Motion carried by roll call vote. All ayes.
- B. **Trees, Flowerboxes & Irrigation System:** It was suggested that H2Oasis repair the irrigation valve at Ninth Street, and it was noted that some of the animal fixtures are coming loose from their brackets on the poles. Randy Gould is expected to begin working in the flower boxes the beginning of May.
- C. **Fish Farm Project LLC:** Fishbeck has completed construction design for the Eighth Street bridge. Construction bids are expected in August. Expected cost is \$2.0 million. Three engineering firms have been selected to interview for the dam removal and reconstruction project.
- D. **DDA Plan Amendment:** The Citizen's Council was called to meet twice without attaining a quorum. The public hearing on the Plan is scheduled for May 16.

NEW BUSINESS:

- A. None

ADJOURNMENT

A motion to adjourn was offered by Darci Maldonado and supported by Dave Lewellyn. Motion carried. Meeting adjourned at 4:12 PM.

Meeting Schedule: The next regular DDA meeting will be held on May 19, 2022, at the Village office at 3:00 P.M.

Respectfully submitted,
Robert R. Toland
for
Deborah Smith-Olson, Secretary/Treasurer