

**Village of Baldwin  
Downtown Development Authority  
February 17, 2022, Minutes  
Regular Meeting  
(approved)**

**CALL TO ORDER**

**Roll Call:** Chairperson Jane Allison called the Meeting to order at 3:02 PM with board members:

**Present:** Jane Allison, Darci Maldonado, Jim Truxton, Debbie Smith-Olson, Seth Wenger, Tony Gagliardo, Lamont Hill

**Absent:** Dave Lewellyn, Jason Shoemaker

**Village Staff:** Robert Toland, Director

**Acknowledgment of Visitors:** Len Todd, County Commissioner

**GENERAL BUSINESS**

- A. **Approval of Agenda:** Jim Truxton made a motion to approve the agenda supported by Lamont Hill. Motion carried.
- B. **Approval of Minutes:** A motion to approve the **January 20, 2022, regular** meeting minutes, was made by Seth Wenger and supported by Jim Truxton. Motion carried.
- C. **Treasurers' Report:** Debbie Smith-Olson presented the Treasurer's report through February 17, 2022, indicated a general fund balance of \$188,721.99, with disbursements totaling \$13,202.30, and total income of \$8.53 which included interest income of \$8.53.

The following bills were presented for payment:

Consumers Energy	\$ 130.58 (streetlights)
Village of Baldwin	\$ 714.48 (streetlights)
Robert Toland Consulting	\$ 1,200.00 (retainer & meeting)
Rockford Advertising	\$ 622.25 (Magazine Ad.)
Village of Baldwin	\$ 577.32 (water bills)
<u>Total bills</u>	<u>\$ 3,244.63</u>

A motion to approve the Treasurer's report and to pay the bills, was made by Lamont Hill and supported by Seth Wenger. Motion carried by roll call vote. All ayes.

D. **Committee reports:** None

E. **Acknowledge Communications:** None

**PUBLIC COMMENT:** Len Todd, as the Village's representative to the Lake County Board, explained that the application process for ARPA grant funding is currently being developed.

**BOARD COMMENTS:** None

**OLD BUSINESS**

- A. Brown Trout Sculpture Project:** A motion to table the proposal for security cameras from EPS was offered by Seth Wenger and supported by Tony Gagliardo. Motion carried.
- B. West Side Alleyway Project:** There was discussion about how to cover the shortfall in funding of approximately \$200,000. It was determined that completing the DDA Plan amendment as soon as possible, to allow the DDA to bond, is the preferred method. A motion to authorize the bond council to prepare a resolution for bonding, was offered by Seth Wenger and supported by Tony Gagliardo. Motion carried. The proposal from Fishbeck for construction inspection and observation was discussed.
- C. Trees, Flowerboxes & Irrigation System:** No discussion.
- D. Fish Farm Project LLC:** An RFP for the dam removal project has been distributed with proposals due in March.
- E. DDA Plan Amendment:** Mark Nettleton at Mika Meyers has completed legal review of the DDA Plan amendment. The draft Plan will be compiled for review by interested parties. The Village Council has established the Citizen's Council. It is possible that additional projects may need to be added to the Plan.
- F. Budget 2022/2023:** The proposed 2022/2023 budget was forwarded to the Village Council for their approval.

**NEW BUSINESS:**

- A. Village Budgeted DDA Items –** It was determined that a few items the Village has been listing on its budget regarding the DDA are unnecessary and could be eliminated.
- B. Special Meeting -** A motion to set the date March 10, 2022, at 3:00 PM, for a Special Meeting of the DDA was offered by Darci Maldonado and supported by Lamont Hill. Motion carried.

**ADJOURNMENT**

A motion to adjourn was offered by Darci Maldonado and supported by Lamont Hill. Motion carried. Meeting adjourned at 4:17 PM.

Meeting Schedule: The next regular DDA meeting will be held on March 17, 2022, at the Village office at 3:00 P.M.

Respectfully submitted,  
Robert R. Toland  
for  
Deborah Smith-Olson, Secretary/Treasurer