

**Village of Baldwin
Downtown Development Authority
January 20, 2022, Minutes
Regular Meeting
(approved)**

CALL TO ORDER

Roll Call: Chairperson Jane Allison called the Meeting to order at 3:05 PM with board members:

Present: Jane Allison, Darci Maldonado, Jim Truxton, Debbie Smith-Olson, Seth Wenger, Jason Shoemaker

Absent: Tony Gagliardo, Lamont Hill, Dave Lewellyn

Village Staff: Robert Toland, Director

Acknowledgment of Visitors: Len Todd, County Commissioner

GENERAL BUSINESS

- A. **Approval of Agenda:** Seth Wenger made a motion to approve the agenda supported by Debbie Smith-Olson. Motion carried.
- B. **Approval of Minutes:** A motion to approve the **December 16, 2021, regular** meeting minutes, was made by Jim Truxton and supported by Darci Maldonado. Motion carried.
- C. **Treasurers' Report:** Debbie Smith-Olson presented the Treasurer's report through January 20, 2022, indicated a general fund balance of \$201,915.76, with disbursements totaling \$2,315.57, and total income of \$8.63 which included interest income of \$8.63.

The following bills were presented for payment:

Consumers Energy	\$ 434.04 (streetlights)
Robert Toland Consulting	\$ 1,200.00 (retainer & meeting)
Fishbeck	\$ 10,901.00 (engineering)
Baldwin Lumber	\$ 89.94 (Christmas lights)
Village of Baldwin	\$ 577.32 (water bills)
Total bills	\$ 13,202.30

A motion to approve the Treasurer's report and to pay the bills, was made by Darci Maldonado and supported by Seth Wenger. Motion carried by roll call vote. All ayes.

D. **Committee reports:** None

E. **Acknowledge Communications:** None

PUBLIC COMMENT: Len Todd, as the Village's representative to the Lake County Board, explained that it may be possible to use grant funding to cover shortfall in the west alleyway project.

BOARD COMMENTS: None

OLD BUSINESS

- A. Brown Trout Sculpture Project:** A motion to table the proposal for security cameras from EPS was offered by Debbie Smith-Olson and supported by Seth Wenger. Motion carried.
- B. West Side Alleyway Project:** The construction bids for the alleyway were reviewed. Based on the proposed DDA budget for 2022/2023, there is a shortfall in funding of approximately \$160,000. However, there may be a way for the Village to help carry the shortfall and the DDA Plan amendment will allow the DDA to bond. A motion to accept the low bidder Hallack Construction in the amount of \$419,915, was offered by Seth Wenger and supported by Darci Maldonado. Motion carried.
- C. Trees, Flowerboxes & Irrigation System:** No discussion.
- D. Fish Farm Project LLC:** Jim Truxton provided an update on the dam removal project. There was a recent meeting of interested parties and \$150,000 was made available for engineering.
- E. DDA Plan Amendment:** Mark Nettleton at Mika Meyers is currently preparing legal review of the DDA Plan amendment.

NEW BUSINESS:

- A. Budget 2022/2023:** The proposed budget was reviewed and discussed. A motion to approve the proposed 2022/2023 budget was offered by Debbie Smith-Olson and supported by Jim Truxton. Motion carried. The proposed budget will be forwarded to the Village Council for their approval.

ADJOURNMENT

A motion to adjourn was offered by Jane Allison and supported by Debbie Smith-Olson. Motion carried. Meeting adjourned at 4:17 PM.

Meeting Schedule: The next regular DDA meeting will be held on February 17, 2022, at the Village office at 3:00 P.M.

Respectfully submitted,
Robert R. Toland
for
Deborah Smith-Olson, Secretary/Treasurer