

**Village of Baldwin
Downtown Development Authority
December 16, 2021, Minutes
Regular Meeting
(approved)**

CALL TO ORDER

Roll Call: Chairperson Jane Allison called the Meeting to order at 3:05 PM with board members:

Present: Jane Allison, Darci Maldonado, Jim Truxton, Debbie Smith-Olson, Lamont Hill, Dave Lewellyn

Absent: Seth Wenger, Tony Gagliardo, Jason Shoemaker

Village Staff: Robert Toland, Director

Acknowledgment of Visitors: Jodi Nichols, Len Todd, Chris Viceck

GENERAL BUSINESS

- A. **Approval of Agenda:** Jim Truxton made a motion to approve the agenda supported by Darci Maldonado. Motion carried.
- B. **Approval of Minutes:** A motion to approve the **November 18, 2021, regular** meeting minutes, was made by Dave Lewellyn and supported by Jim Truxton. Motion carried.
- C. **Treasurers' Report:** Debbie Smith-Olson presented the Treasurer's report through December 16, 2021, indicated a general fund balance of \$204,222.70, with disbursements totaling \$59,832.55, and total income of \$9.91 which included interest income of \$9.91.

The following bills were presented for payment:

Consumers Energy	\$ 394.02 (streetlights)
Robert Toland Consulting	\$ 1,200.00 (retainer & meeting)
LOSB	\$ 144.23 (check order)
<u>Village of Baldwin</u>	<u>\$ 577.32 (water bills)</u>
Total bills	\$ 2,315.57

A motion to approve the Treasurer's report and to pay the bills, was made by Dave Lewellyn and supported by Jim Truxton. Motion carried by roll call vote. All ayes.

D. **Committee reports:** None

E. **Acknowledge Communications:** None

PUBLIC COMMENT: Len Todd presented information on the planning efforts he is involved with as the county's representative on the WMRSDC board of directors. A considerable amount of federal funding may be forthcoming to Lake County. Potential projects were discussed, including projects within the DDA area. Jodi Nichols explained that it may be possible to use this funding to

cover any shortfall in the west alleyway project.

BOARD COMMENTS: None

OLD BUSINESS

- A. Brown Trout Sculpture Project:** The Proposal for security cameras from EPS was presented by their representative Chris Vicek. There are two parts to the proposal, one for the sculpture park and Hollister Park for \$9,500 and another for downtown for an additional \$18,000. There was discussion about visiting the City of Rockford to view their system.
- B. West Side Alleyway Project:** The final plans for the alleyway were reviewed. A motion to establish liquidated damages for failure to perform at \$1,000 per day, was offered by James Truxton and supported by Dave Lewellyn. Motion carried. A motion to establish the required insurance amounts as stated on page 110 of the bid package, was offered by Debbie Smith-Olson and supported by Jim Truxton. Motion carried.
- C. Trees, Flowerboxes & Irrigation System:** No discussion.
- D. Fish Farm Project LLC:** Jim Truxton provided an update on the dam removal project. There will be \$85,000 in engineering costs, with \$75,000 being provided by the Resource Conservation Alliance.
- E. DDA Plan Amendment:** Director Toland was instructed to contact Mark Nettleton at Mika Meyers for legal review of the DDA Plan amendment.

NEW BUSINESS: None

ADJOURNMENT

A motion to adjourn was offered by Darci Maldonado and supported by Lamont Hill. Motion carried. Meeting adjourned at 4:27 PM.

Meeting Schedule: The next regular DDA meeting will be held on January 20, 2022, at the Village office at 3:00 P.M.

Respectfully submitted,
Robert R. Toland
for
Deborah Smith-Olson, Secretary/Treasurer