

**Village of Baldwin
Downtown Development Authority
November 18, 2021, Minutes
Regular Meeting
(approved)**

CALL TO ORDER

Roll Call: Chairperson Jane Allison called the Meeting to order at 3:03 PM with board members:

Present: Jane Allison, Darci Maldonado, Seth Wenger, Jim Truxton, Tony Gagliardo, Debbie Smith-Olson, Lamont Hill, Jason Shoemaker

Absent: Dave Lewellyn

Village Staff: none

Acknowledgment of Visitors: Paul Santoro, Randall Meyering, Len Todd

GENERAL BUSINESS

- A. **Approval of Agenda:** Seth Wenger made a motion to approve the agenda supported by Jim Truxton. Motion carried.
- B. **Approval of Minutes:** A motion to approve the **October 21, 2021, regular** meeting minutes, was made by Jim Truxton and supported by Seth Wenger. Motion carried.
- C. **Treasurers' Report:** Debbie Smith-Olson presented the Treasurer's report through November 18, 2021, indicated a general fund balance of \$264,045.34, with disbursements totaling \$2,739.52, and total income of \$83,099.94 which included interest income of \$7.80, Brown Trout brick purchase of \$200.00, Local Community Stabilization Authority funds of \$27,127.96, and the Village of Baldwin 2021 TIFA payment of \$55,764.18.

The following bills were presented for payment:

Consumers Energy	\$ 369.30 (streetlights)
Robert Toland Consulting	\$ 888.00 (retainer & alleyway easement expense)
Village of Baldwin	\$ 762.25 (water bills)
New Horizons Landscaping	\$ 2,870.00 (balance of trees proposal)
H2 Oasis	\$ 720.00 (fall shutdown)
<u>Consumers Energy</u>	<u>\$ 54,223.00 (West side alleyway project)</u>
Total bills	\$ 59,832.55

A motion to approve the Treasurer's report and to pay the bills, was made by Seth Wenger, and supported by Tony Gagliardo. Motion carried by roll call vote. All ayes.

- D. **Committee reports:** The Christmas Committee was commended for the fine job done on the Downtown decorations. Rumor has it there was an unusually tall elf involved!
- E. **Acknowledge Communications:** None

PUBLIC COMMENT: Len Todd presented information on the planning efforts he is involved with as the county's representative on the WMRSDC board of directors. He asked for input from the DDA members for project ideas that could be included in their plan so that funding could be procured in the future. Other projects discussed included the 8th Street bridge, airport expansion, additional trees, and sidewalks in the DDA area, and the County's plan for an RV training park.

BOARD COMMENTS: None

OLD BUSINESS

- A. Brown Trout Sculpture Project:** Proposals were tabled for security cameras until presentations from EPS and ROK could be accomplished. A motion on to table discussion on the security cameras was offered by Jim Truxton supported by Jane Allison. Motion carried.
- B. West Side Alleyway Project:** Mr. Santoro and Mr. Meyering discussed plans for outside seating behind Debbie's Sportsman's Bar which would negate some of the parking spaces currently planned. It was the consensus of the board that this option be explored and contact with Fishbeck will be made.
- C. Trees, Flowerboxes & Irrigation System:** The new trees have been installed.
- D. Fish Farm Project LLC:** Jim Truxton informed the board that the bridge replacement project is moving forward with the location being the same as it currently is.
- E. DDA Plan Amendment:** The Plan is ready for legal review.

NEW BUSINESS

NONE

ADJOURNMENT

A motion to adjourn was offered by James Truxton and supported by Lamont Hill. Motion carried. Meeting adjourned at 4:15 PM.

Meeting Schedule: The next regular DDA meeting will be held on December 16, 2021, at the Village office at 3:00 P.M.

Respectfully submitted,
Deborah Smith-Olson, Secretary/Treasurer