

**Village of Baldwin
Downtown Development Authority
August 19, 2021, Minutes
Regular Meeting
(Approved)**

CALL TO ORDER

Roll Call: Chairperson Jane Allison called the Meeting to order at 3:09 PM with board members:

Present: Jane Allison, Seth Wenger, Jim Truxton, Darci Maldonado, Tony Gagliardo, Dave Lewellyn, Debbie Smith-Olson

Absent: vacancy, vacancy

Village Staff: Robert Toland, DDA Administrator

Acknowledgment of Visitors: None

GENERAL BUSINESS

- A. **Approval of Agenda:** Seth Wenger made a motion to approve the agenda with an amendment, supported by Tony Gagliardo. Motion carried.
- B. **Approval of Minutes:** A motion to approve the **July 15, 2021, regular** meeting minutes was made by Seth Wenger and supported by Dave Lewellyn. Motion carried.
- C. **Treasurers' Report:** The Treasurer's report through August 19, 2021, indicated a general fund balance of \$198,435.29, with disbursements totaling \$3,061.96, and interest income in the amount of \$8.53. Debbie Smith-Olson will contact 2 individuals who had requested engraved bricks but have not paid for them. The memorial plaque for Leann Russell was discussed.

The following bills were presented for payment:

Consumers Energy	\$ 317.58 (streetlights)
Robert Toland Consulting	\$ 1,200.00 (retainer & meeting)
Randi Gould	\$ 2,805.00 (late summer 2021)
H2Oasis	\$ 3,199.47 (start-up and repairs)
Peacock Industries	\$ 500.00 (sprinkler locking rods)
Brick markers	\$ (memorial brick order)
<u>Village of Baldwin</u>	<u>\$ 993.81 (water bills)</u>
Total bills	\$ 9,015.86

A motion to approve the Treasurer's report and to pay the bills, including the cost of the fish sculpture memorial pavers, was made by Seth Wenger, and supported by Tony Gagliardo. Motion carried by roll call vote. All ayes.

D. **Committee reports:** None

E. **Acknowledge Communications:** None

PUBLIC COMMENT: None

BOARD COMMENTS: Jim Truxton reported that Lamont Hill has been appointed to serve on the DDA Board, but he was unable to attend this meeting.

OLD BUSINESS

- A. **Brown Trout Sculpture Project:** Director Toland will contact Chuck Brooks to check on progress and contact other security camera installers.
- B. **West Side Alleyway Project:** It was decided that all the water and sanitary sewer service leads at the back of the businesses should be replaced. Fishbeck will be advised to move ahead with construction plans.
- C. **Trees, Flowerboxes & Irrigation System:** Proposals for replacing trees have not yet been obtained.
- D. **DDA Plan Amendment:** No discussion.
- E. **Fish Farm Project LLC:** The 8th Steet bridge replacement will be in the same location. The lamprey eel barrier has become a major issue.
- F. **DDA Membership Vacancies:** There continues ort be one member vacancy to be filled by the Webber Township Board. It was mentioned that Jason Shoemaker may be interested in serving.

NEW BUSINESS

- A. **Michigan Back Roads:** Administrator Toland will contact Ron Rademacher to determine if the promised radio advertisements have been broadcast. Ellis McClain will also be contacted to determine his intentions with the large green building at the northeast corner of 8th Street and Michigan.

ADJOURNMENT

A motion to adjourn was offered by Seth Wenger supported by Dave Lewellyn. Motion carried. Meeting adjourned at 4:14 PM.

Meeting Schedule: The next regular DDA meeting will be held on September 16, 2021, at the Village office at 3:00 P.M.

Respectfully submitted,
Robert R. Toland
for
Deborah Smith-Olson, Secretary/Treasurer