

**Village of Baldwin
Downtown Development Authority
June 17, 2021, Minutes
Regular Meeting
(approved)**

CALL TO ORDER

Roll Call: Chairperson Jane Allison called the Meeting to order at 3:05 PM with board members:

Present: Jane Allison, Seth Wenger, Jim Truxton, Darci Maldonado, Dave Lewellyn

Absent: Tony Gagliardo, Debbie Smith-Olson, vacancy, vacancy

Village Staff: Robert Toland, DDA Administrator

Acknowledgment of Visitors: None

GENERAL BUSINESS

- A. **Approval of Agenda:** Seth Wenger made a motion to approve the agenda supported by Darci Maldonado. Motion carried.
- B. **Approval of Minutes:** A motion to approve the **April 15, 2021, regular** meeting minutes was made by Seth Wenger and supported by Dave Lewellyn. Motion carried.
- C. **Treasurers' Report:** The Treasurer's report through June 17, 2021, indicated a general fund balance of \$166,084.80, with income of \$3,891.61, disbursements totaling \$3,879.61, and interest income in the amount of \$20.72 for April and May. Income includes the Pleasant Plains Township tax increment payment of \$3,070.89.

The following bills were presented for payment:

Consumers Energy	\$ 293.35 (streetlights)
Robert Toland Consulting	\$ 1,000.00 (retainer & meeting)
Randi Gould	\$ 3,899.00 (summer 2021)
Wenger Pavilion Committee	\$ 1,000.00 (sponsorship)
Michigan Back Roads	\$ 1,000.00 (advertising)
Village of Baldwin	\$ 600.00 (bylaws - legal)
Village of Baldwin	\$ 577.32 (water bills)
<u>Total bills</u>	<u>\$ 5,070.67</u>

A motion to approve the Treasurer's report, was made by Jim Truxton and supported by Seth Wenger. Motion carried.

A motion to pay the bills, including bills paid in advance by the Treasurer and the first payment to Randi Gould for landscape maintenance, was made by Seth Wenger and supported by Jim Truxton. Motion carried by roll call vote. All ayes.

D. **Committee reports:** None

E. **Acknowledge Communications:** None

PUBLIC COMMENT: None

BOARD COMMENTS: Darci Maldonado reported that the newspaper published a good article about the new kiosk sign created by students from West Shore Community College.

OLD BUSINESS

- A. **Brown Trout Sculpture Project:** Brick paver sales will be submitted to the vendor supplying the engraved pavers, and sales will continue indefinitely.
- B. **West Side Alleyway Project:** The revised design proposal from Fishbeck was discussed. A motion to approve the proposal was made by Jim Truxton and supported by Seth Wenger. Motion carried. Easement agreements will be sent to property owners along with the final design when it is finished.
- C. **Trees, Flowerboxes & Irrigation System:** The irrigation system has not been stated yet and this has created some problems. H2oasis is working to resolve the problem. With the death of Leann Russell, a former DDA member, it is suggested that a plaque in her honor be purchased and located within the downtown district.
- D. **DDA Plan Amendment:** The Plan amendment project list and project descriptions were distributed and will be discussed in detail at the July meeting.
- E. **Fish Farm Project LLC:** The MDNR and other agencies are continuing to consider the location of the stream bed. Dam removal is being held up because it is a lamprey eel barrier. The transfer of the DNR parcel to the Village is being discussed.
- F. **DDA Membership Vacancies:** There continues to be one member vacancy to be filled by the Webber Township Board.
- G. **Bylaws:** A motion to table discussion on the bylaws to the July meeting, was made by Seth Wenger and supported by Darci Maldonado. Motion carried.

NEW BUSINESS

- A. **Ron Rademacher, Michigan Back Roads:** There was discussion about the radio spots on the Steve Gruber show advertising local events to be prepared and submitted.

ADJOURNMENT

A motion to adjourn was offered by Seth Wenger supported by Jim Truxton. Motion carried. Meeting adjourned at 4:22 PM.

Meeting Schedule: The next regular DDA meeting will be held on July 15, 2021, at the Village office at 3:00 P.M.

Respectfully submitted,
Robert R. Toland
for
Deborah Smith-Olson, Secretary/Treasurer