

Village of Baldwin
620 Washington
Baldwin, MI 49304

Regular Council Meeting for June 14,2021
Location of meeting: Village of Baldwin Hall

Roll call present: President Truxton, T. Jannereth, C. Vicent, C. Miller, T. Lamb, T. Bramer, M. McClellan

Absent: Pamela Anderson

Also in attendance was Village Attorney: David Porteous

- Meeting was called to order at 6:00 PM.
- Pledge of Allegiance was recited
- Agenda: The meeting agenda was accepted by the council, with a motion by C. Vicent and support by C. Miller. All Ayes, 0 Nays, 1 absent motion carried.
- Minutes: T. Jannereth moved with support from C. Vicent to accept the meeting minutes from the May 10, 2021 Council meeting. All Ayes, 0 Nays, 1 absent motion carried.
- Special Meeting minutes from May 3, 2021 were approved with a motion from C. Miller and support from T. Jannereth. All Ayes, 0 Nays 1 absent, motion carried.

Public Comment:

- Mrs Shelby Marr, spokesperson for the annual Troutarama 5K event, approached the village council, with a request to use storage space in the Fire Building, and to use the Fire Bays for a start and end point for the race.
The council was asked vote on the request. A motion was made by C. Miller, and supported by T. Jannereth, to approve the request. Council voted all ayes, 0 nays, 1 absent motion carried.

Commissioner Report:

- Commissioner Todd was in attendance, and spoke of the American Relief Plan, to aid local governments that are in need of financial assistance. Commissioner Todd hopes to have more information on applying for these funds by the next council meeting.
- Mr. Todd also conveyed the County is scheduling a meeting of township officials, to discuss and ultimately form a plan to deal with "standard of living" issues that have become a health hazard among weekend property owners, that do not have proper shelter, and bathroom facilities.

*Approved
7/12/21*

Sheriff Report:

- Sheriff Martin was not in attendance.

Financial Report:

- Financial Reports for the month of May, 2021 were discussed and approved by the council with a motion from C. Vicent, and support from T. Jannereth. A roll call vote was taken. President Truxton Aye, Trustee Jannereth, Aye. Trustee Miller, Aye, and Trustee Vicent, Aye. All Ayes, 0 Nays, 1 absent. motion carried.

Payment of Bills:

- Payment of the May 2021 bills was approved with a motion from T. Jannereth, and support from C. Miller.
A roll call vote was taken. P. Truxton, Aye., C. Vicent, Aye., T. Jannereth, Aye, and C. Miller Aye. All Ayes, 0 Nays, 1 absent. Motion carried.

Attorney's Report:

- Attorney Wotila reports that the on-going issues with the Airport Overlay are finally coming to a close. The trees have been removed, that were impeding the flight path, and property owners will be subject to legal action for the expense of the tree removal.
- Village Attorney David Porteous presented a proposal to the Village Council for the complete reconstruction and recodification of the Village Ordinances. The cost for the project will be \$5,000.00, with an annual fee of \$200.00 to maintain and update the Village Code
A complete copy of the proposal is attached with the written report.
- Please see attached Atty. Report.

Department Heads and Committee Head Reports:

Personnel:

- President Truxton, along with the Village Council, regretfully accept Ordinance Enforcement Officer Terry Bramer's resignation, due to health issues, with a motion from President Truxton, and support from Curtis Miller. All Ayes, 0 Nays, 1 absent motion carried.

Airport:

- Airport Manager Mac McClellan reported that the new well at the airport has been tested, and is safe for personal use.
- Mgr McClellan also reported the first LCMFA Model Jet Rally was again, a huge success, with a great turn out. There was 32+ model jet planes, to impress the spectators.

DDA

- President Truxton reports the May DDA Meeting was cancelled due to scheduling conflicts.

BUILDING AND GROUNDS:

- Property acquisition- President Truxton asked Village Attorney Porteous to comment on the latest proposal and stipulations on the 15 Acre State Property, connecting with the former Trout Farm property, the Village of Baldwin is taking steps to acquire.
- The Department of Natural Resources has made several stipulations as to how the Village can make use of the property, including adding signage, parking area, and public notice for the property.
- Mr. Porteous gave his opinion to “move forward with the acquisition, then work out the details of the contingencies as development plans become available”.

WWTP/ Water

- The Village Council has been asked to review and vote on the resolution for the DWFSR grant program, that will take place in two phases. The first is to identify, replace any lead, copper fittings, etc. within the system. The second is to make upgrades to portions of the system that are aging.
- A motion was made by C. Miller, with support from C. Vicent, to authorize the Water System Resolution. A roll call vote was taken. President Truxton, Aye., C. Miller, Aye. T. Jannereth, Aye. And C. Vicent, Aye. 4 Ayes, 0 Nays, 1 absent. Motion Carried.

Planning and Zoning:

- A Public Hearing is scheduled for Monday, June 21, 2021, @ 7:00pm to revise the parking area surface requirements of the site development requirements of off-street Parking.
- President Truxton addressed the Village Council on a coming change in July, due to demand, and the need for the Zoning Administrator to hold office hours once a month, at the Village Offices, for 4 hours, to assist residents with applications, answer questions, and inspect properties where building etc. is to take place.

The change of administrative duties by the Zoning Administrator has also brought a recommendation that the administrator receive an increase in retaining fees, and meeting attendance, to \$850.00 per month, plus \$360.00 per 4hours of office duty per month, bringing the total monthly pay rate to \$1,570.00 per month. C. Vicent moved to accept the increase, with support from T, Jannereth. A roll call vote was taken. President Truxton, Aye, C. Vicent, Aye. T. Jannereth, Aye. C. Miller, Aye. All ayes, 0 nays, 1 absent. Motion Carried.

Streets and Equipment:

- The sidewalks on 7th St, from Beech to Maple are still in the planning stages, contractors are extremely busy still catching up from the COVID shut down. The Village office has yet to receive a single quote, after phoning each company a second time.
- The quotes should also include sidewalk repair of a section in front of St. Ann's Church.
- The LCRC has been contacted by the Village Clerk, to begin removal of 2 trees and 3 stumps to make way for the new sidewalk.

Budget and Finance:

- The Village Council has been asked to discuss and vote on the accounting software at the Village Offices. President Truxton reviewed the BS&A governmental accounting software with the council, which ultimately led to a vote from the council to approve the spending of "not more than, \$32,000.00" for the costs, training, and implementation of the new software. T. Jannereth made the motion to move forward with the purchase, with support from C. Miller. A roll call vote was taken. President Truxton, Aye, T. Jannereth Aye, C. Miller, Aye. C. Vicent, Aye. All Ayes, 0 Nays, 1 absent, motion carried.

Office Mgr/Clerk:

- The Clerk informed the council that a new postage meter will be delivered to the Village office within the next week, due to the old meter being discontinued, the meter is 11 years old.

Ordinance-Zoning Enforcement:

- Enforcement Officer Terry Bramer made his last council appearance, giving a report on area enforcement issues.
- Mr. Bramer also informed the council that he has been reaching out to possible interested parties, in hopes of finding a suitable replacement. At this time, there have been no serious candidates.
- Please see written report.

Council Comments:

- Nothing at this time

Adjournment:

A motion was made by T. Jannereth to adjourn the meeting at 8:30pm, with support from C. Vicent. The motion was approved with all Ayes, and 0 Nays, Motion carried.

Next Regular Meeting is: July 12,2021 @ 6:00

Meeting minutes taken and typed by: Theresa Lamb, Village Clerk