

Village of Baldwin  
620 Washington  
Baldwin, MI 49304

Regular Council Meeting for April 12, 2021  
Location of meeting: Village of Baldwin Hall

Roll call present: President Truxton, P. Anderson, T. Jannereth, C. Vicent, C. Miller, T. Lamb, T. Bramer, M. McClellan

Absent: 0

Also in attendance was Village Attorney: David Porteous

- Meeting was called to order at 6:00 PM.
- Pledge of Allegiance was recited
- Agenda: The agenda was accepted with additions. A motion was made by P. Anderson, with support by T. Jannereth. All Ayes, 0 Nays, motion carried.
- Minutes: P. Anderson moved with support from C. Vicent to accept the meeting minutes from the March 8<sup>th</sup>, 2021 Council meeting. All Ayes, 0 Nays, motion carried.

Public Comment:

- Mrs Kyles, a Yates Twp. Resident, requested an update on the 8<sup>th</sup> St. bridge. President Truxton gave a report on the current status. Engineers, Environmental, and State Officials are currently collecting data and compiling the information.

Commissioner Report:

- Nothing at the current time.

Sheriff Report:

- Sheriff Martin reported the Lake Co. Sheriff's Dept. continues to "step up" its efforts in the area of Drug Enforcement.
- ORV traffic is expected to be extreme this spring and summer. The dept. will be hiring deputies for extra patrol. The State of Michigan is opening National and Forest roads to ORV traffic, and

*Approved  
5/10/21*

- Sheriff Martin reports that he has deputies and Fire Dept. volunteers lined up to direct traffic, and ensure safety for the Blessing of the Bike event starting Thursday May 13-Sunday May 15, 2021.

#### Financial Report:

C. Vicent made a motion to accept the financial reports for the month of February, with support from T. Jannereth. All Ayes, 0 Nays, motion carried.

#### Payment of Bills:

- Members of the council voted to pay the bills for the month of March, with one addition, an Invoice from Mineral Masters for \$247.50.
- A motion from P. Anderson, and support from C. Miller, with a roll call vote taken. P. Anderson, aye. C. Miller, Aye. C. Vicent, Aye. T. Jannereth, aye. And President Truxton, Aye. There were all Ayes, 0 Nays, and 0 absent. Motion Carried.

#### Attorney's Report:

- Please see Atty. Report.

#### Department Heads and Committee Head Reports:

##### Personnel:

- Nothing at this time.

##### Building and Grounds:

- Council member P. Anderson requests that repair or removal of the fencing near wellhouse #1.
- The electrical box for the basketball courts has been replaced. However, there is a problem with the timer. Isenhart Electric is trouble shooting, and making repairs.

##### DDA

- The Downtown Development Authority, has presented its annual budget for approval by the council. A motion was made by C. Vicent, with support from P. Anderson. A roll call vote was taken: President Truxton, Aye, T. Jannereth, Aye. C. Vicent, Aye, and C. Miller, Aye. All Ayes, 0 Nays, 0 Absent. Motion carried.

##### WWTP/ Water

- The DWSRF Grant for replacing lead and copper pipes is in the application stages with the State of Michigan. The Grant will generate funding to replace these lines, and make other necessary repairs. Engineering firm, Fishbeck is writing the grant app for the Village.

- President Truxton has asked for a Special meeting to be held on May 3, 2021, for the purpose of Council approval of a Resolution to refinance the current Sewer Bonds.

The Bonds are currently being held by the USDA, and will be moved to Lake Osceola State Bank.

President Truxton reminds the Council, the funds saved by refinancing at a lower interest rate, is substantial.

- The council was asked to vote on a SLC training session for the Clerk, Treasurer, and all employees of IAI, to bring every employee and sub contracted workers up to date on the system, and its features. The Cost of this training is \$800.00.

A motion was made by C. Miller with Support from T. Jannereth, to approve the training. All Ayes, 0 Nays, motion carried.

- Please see the current monthly report from IAI for Water/ Sewer monthly flows.

#### Airport:

- Airport Mgr. Mac McClellan reported to the council, the condition of the asphalt runway has become serious. The runway has been in need of a complete replacement. Mgr. McClellan has held meetings with Whirlpool Cooperation, and is gathering information on financial assistance for this project.
- He also reports that the Modelers club is working on bringing electricity to the north east end of the Airport property.

#### Streets and Equipment:

- The IAI DPW, reports that the new zero turn JD mower has arrived.

#### Budget and Finance:

- Nothing new at this time.

#### Planning and Zoning:

- The Planning Commission is working on the VOB Master Plan, and also updating the VOB Recreation Plan.
- The Commission also appointed Tamara Pore' as the PC secretary, replacing Kelsey Bennett, who resigned.

#### Office Mgr/Clerk:

- The Village Clerk reported the resignation of Ila Kimes from the Housing Commission, due to health decline. The Commission did not have a replacement at this time.

Ordinance-Zoning Enforcement:

- The council and Ordinance Officer Bramer discussed the continued issues with the vacant building at 902 Michigan St. The owner has once again been contacted about the loose and dangerous metal roofing, and has yet to make repairs. Officer Bramer has been in contact with the owner.
- Update on the demolition of 1313 Washington St. Officer Bramer reports that demolition and cleanup will begin in the next few weeks.
- The question was posed about the VOB Ordinances, and if such a court ordered demo/cleanup would be subject to a Special Assessment on the property taxes, so as to continue the war on blighted homes and structures.

Council Comments:

- Trustee Miller has observed there is a heaved and broken sidewalk on the West side of main street in front of the Catholic Church. Concerns of pedestrian traffic injuries.

New/Old Business:

- The Village Council was asked to approve the distribution of the Revised Master Plan to adjacent Municipalities, a motion was made by C. Vicent, with support from P. Anderson. All Ayes, 0 Nays, motion carried.
- Village IT professional David McCall to network another computer for Ordinance Enforcement Officer.

**\*REMINDER;** Large Item pickup will be May 10, 2021.

A motion to adjourn @ the meeting by P. Anderson, was supported by T. Jannereth. All Ayes, 0 Nays. Motion carried.

SPECIAL MEETING: May 3, 2021 @ 6:00

Next Regular Meeting is: May 10 ,2021 @ 6:00pm

Meeting minutes taken and typed by:  
Theresa Lamb, Village Clerk

Village of Baldwin  
620 Washington  
Baldwin, MI 49304

SPECIAL Council Meeting for May 3,2021  
For the Purpose of An Ordinance (s)  
Authorizing the issuance and sale of Sewer and Water Revenue Refunding Bonds  
Location of meeting: Village of Baldwin Hall

- Roll call present: President Truxton, P. Anderson, C. Vicent, C. Miller, T. Lamb,
- Absent: 1, Timothy Jannereth
- Also in attendance was Village Attorney: David Porteous

- Public Comment: None

- Water System:

The Council reviewed and discussed the issuance and sale of Water System revenue refunding bonds. The sale of the current bonds, to Lake Osceola State Bank, will save the Village of Baldwin a substantial amount of money with greatly reduced interest rates.

A motion was made by Pamela Anderson, and Supported by Curtis Miller.

A roll call vote was taken. President Truxton, Aye. Clarence Vicent, Aye. Curtis Miller, Aye. And Pamela Anderson, Aye. All Ayes, 0 Nays, 1 Absent. Motion Carried.

- Sewer System:

The Council also reviewed and discussed the issuance and sale of the Sewer System revenue refunding bonds. The sale of the current bonds, to Lake Osceola State Bank, will save the Village of Baldwin a vast savings, as there will be a significant reduction in interest.

A motion was made by Curtis Miller, with support from Clarence Vicent.

A roll call vote was taken, President Truxton, Aye. Clarence Vicent, Aye. Pamela Anderson, Aye, and Curtis Miller, Aye. All Ayes, 0 Nays, 1 absent. Motion carried.

*Approved*  
*6/14/21*

There was no New or Old business to discuss at the time of the meeting, therefore, a motion to adjourn @ 6:25pm by P. Anderson, was supported by C. Miller. All Ayes, 0 Nays. Motion carried.

Next Regular Meeting is: May 10 ,2021 @ 6:00pm

Meeting minutes taken and typed by:  
Theresa Lamb, Village Clerk

Village of Baldwin  
620 Washington  
Baldwin, MI 49304

Regular Council Meeting for May 10,2021  
Location of meeting: Village of Baldwin Hall

Roll call present: President Truxton, P. Anderson, T. Jannereth, C. Vicent, C. Miller, T. Lamb, T. Bramer, M. McClellan

Absent: 0

Also in attendance was Village Attorney: David Porteous

- Meeting was called to order at 6:00 PM.
- Pledge of Allegiance was recited
- Agenda: The agenda was accepted with additions. A motion was made by P. Anderson, with support by C. Vicent. All Ayes, 0 Nays, motion carried.
- Minutes: C. Vicent moved with support from T. Jannereth to accept the meeting minutes from the April 12, 2021 Council meeting. All Ayes, 0 Nays, motion carried.
- Special Meeting minutes from May 3, 2021 were approved with a motion from P. Anderson and support from C. Miller. All Ayes, 0 Nays 0 absent, motion carried.

Public Comment:

- Mr. Martin Brown approached the council, explained that the home he is renting had a water pipe under his house that had frozen and separated sometime in February, making his March water/sewer bill over \$230.00. The Village Council discussed the issue, and granted Mr. Martin an adjustment on his bill, so that his sewer portion would be averaged, and charged accordingly. A motion was made by P. Anderson, with support from T. Jannereth, for a roll call vote on the adjustment. P. Truxton, Aye. P. Anderson, Aye. T. Jannereth, Aye., C. Vicent, Aye, and C. Miller, Aye. All Ayes, 0 Nays, 0 Absent. Motion carried.

Commissioner Report:

- Commissioner Todd was in attendance, but had nothing to add at the meeting.

Sheriff Report:

- Sheriff Martin was not in attendance.

Financial Report:

- Financial Reports for the month of April were discussed and approved with a motion from C. Vicent, and support from P. Anderson. All Ayes, 0 Nays, motion carried.

Payment of Bills:

- Payment of the April bills was approved with a motion from P. Anderson, and support from T. Jannereth. A roll call vote was taken. P. Truxton, Aye., P. Anderson, Aye., C. Vicent, Aye., T. Jannereth, Aye, and C. Miller Aye. All Ayes, 0 Nays, 0 absent. Motion carried.

Attorney's Report:

- Please see attached Atty. Report.

**Department Heads and Committee Head Reports:**

Personnel:

- Nothing at this time.

Building and Grounds:

- Village Clerk Theresa Lamb informed the Council that pricing was complete on ordering 2 new sets of bleachers for the baseball park. A cost of \$2842.00 per set, plus shipping.
- Council member P. Anderson commented on purchasing 2 new bicycle racks for placement in the downtown area. After discussion on the purchase, and the village clerk adding that bicycle racks would be an extra \$149.00 each, the council approved the purchase with a motion from P. Anderson, with support from C. Vicent, followed by a roll call vote. President Truxton, Aye., P. Anderson, Aye., C. Miller, Aye. And T. Jannereth, Aye. All Ayes, 0 Nays, 0 absent, motion carried.

Airport:

- Airport Mgr, Mac McClellan reported that things were on schedule for the Blessing of the Bikes, and to remind Council, the Viet Nam wall would be on display, and that it would be escorted by some 200+ motorcycles for the trip from Sandy's Harley Dealership in Fremont.

DDA

- President Truxton reported that the DDA is moving ahead with preparations to revamp the west alleyway, with engineering being retained, and preliminary work started.



#### WWTP/ Water

- The Village Clerk, expressed the need for an upgrade in software for the Water/Wastewater billings. Further providing the Council with a quote from BS&A Utility Service, which would give the users of the system a variety of payment options, and an upgraded software that is formatted for use with our current meter reading equipment.  
The council discussed the need for a software upgrade, and ultimately approved the proposal with a motion from P. Anderson, and support from C. Vicent, a roll call vote was taken. President Truxton, Aye., P. Anderson, Aye., C. Miller, Aye., C. Vicent Aye, and T. Jannereth, Aye. All Ayes, 0 Nays, 0 Absent. Motion carried.
- The DWSRF Grant is moving forward, with the necessary paperwork, Notices, and scheduling being kept on track for a 2022-2024 lead pipe inspection and replacement throughout the Village of Baldwin.
- The IAI Crew were alerted to water running out of the doors of the PJR Complex on U.S.10. The Crew was able to turn the water off to that location, due to a frozen ruptured pipe.
- Please see written report.

#### Planning and Zoning:

- Council member C. Vicent, a member of the Planning Commission, reported the commission is working with Attorney Wotila on Amending the Village Ordinances.
- The next meeting will take place May 17, 2021.

#### Streets and Equipment:

- Council members discussed the urgent need of sidewalk replacement on the North side of 7<sup>th</sup> Street in the Village. President Truxton added that are two trees that would need to be taken out, before sidewalk work could begin. It was ultimately decided that the Village Clerk would contact the LCRC for an estimate on tree removal, obtain a written permission letter from Janet Miller, who has an interfering tree, that would have to be removed, and also to gather bids from surrounding concrete contractors.

#### Budget and Finance:

- Nothing new at this time.

#### Planning and Zoning:

- The Planning Commission is working on the VOB Master Plan, and also updating the VOB Recreation Plan.
- The Commission also appointed Tamara Pore' as the PC secretary, replacing Kelsey Bennett, who resigned.

Office Mgr/Clerk:

- The Clerk reported that she will design a Personal Injury Waiver for the Volunteer Recreation Committee to use for the upcoming community events that are being scheduled.

Ordinance-Zoning Enforcement:

- Enforcement Officer Bramer was not in attendance however, had a written report in his absence. Please see the report.

Council Comments:

- Nothing at this time

Adjournment:

A motion was made by P. Anderson to adjourn the meeting at 8:27pm, with support from T. Jannereth. The motion was approved with all Ayes, and 0 Nays, Motion carried.

Next Regular Meeting is: May 10 ,2021 @ 6:00

Meeting minutes taken and typed by:

Theresa Lamb, Village Clerk