

**Village of Baldwin  
Planning Commission  
March 15, 2021  
Regular Meeting Minutes  
(approved)**

**CALL TO ORDER**

**Roll Call:** Jane Allison called the Meeting to order at 7:00 PM at the Baldwin Village offices with commissioners:

**Present:** Jeremy Anderson, Clyde Welford, Jane Allison, Nate Barker, Clarence Vicent, and Tamara Pore’

**Absent:** vacancy

**Village Staff Present:** Robert Toland, Village Planner/Zoning Administrator

**Acknowledgment of Visitors:** Jim Truxton, Paul Santoro, Randal Meyering, Jodi Nichols

**GENERAL BUSINESS**

**Approval of Agenda:** A motion to approve the agenda was offered by Clyde Welford and supported by Nate Barker. Motion carried.

**Approval of Minutes:** A motion to approve the minutes of **February 15, 2021**, was offered by Nate Barker and supported by Jeremy Anderson. Motion carried.

**Communications:** None

**PUBLIC COMMENT**

None

**COMMISSIONER’S COMMENTS**

None

**PUBLIC HEARING**

A. None

**OLD BUSINESS**

**A. Master Plan Update** – The Village Council has granted authorization for the Master Plan to be distributed to adjacent jurisdictions for their review and comment. The next step will be to finalize the illustrations and make distribution.

**B. Recreation Plan** – The recreation section of the Master Plan was distributed for review and comment as a first step in updating the Village Recreation Plan.

**C. Wellhead Protection Plan Implementation** – No discussion.

**D. St. Ann's Church** – Several questions had been raised about the accessory building the church is requesting for the food pantry. Carl Merchant was in attendance to answer questions. Mr. Merchant explained that it might be necessary to build an addition to the existing building rather than install the proposed Amish pre-built 280 square foot accessory structure. Mr. Merchant explained that the intention is for the building to be temporary but could stay permanently. The roof and siding color can be coordinated to match the existing buildings. There were questions about the water runoff and interference with the site vision at the intersection. There is an existing carport that will require approval on an amended site plan. There were a few remaining questions and the fact that there was insufficient separation between the proposed building and the existing building. Therefore, a motion to table this item was offered by Jane Allison and supported by Clyde Welford. Motion carried.

### **NEW BUSINESS**

A. None

### **ADJOURNMENT**

A motion to adjourn was offered by Tammy Pore' and supported by Jeremy Anderson. Motion carried. Meeting adjourned at 7:47 PM.

**Meeting Schedule:** The next regular meeting is scheduled for April 19, 2021 at 7:00 P.M.

Respectfully submitted,  
Robert Toland, Village Planner  
for  
Tamara Pore', Secretary