

**Village of Baldwin  
Downtown Development Authority  
September 17, 2020 Minutes  
Regular Meeting  
(approved)**

**CALL TO ORDER**

**Roll Call:** Chairperson Jane Allison called the Meeting to order at 3:06 PM with board members:

**Present:** Jane Allison, Seth Wenger, Jim Truxton, Debbie Smith-Olson, Tony Gagliardo, Darci Maldonado (arrived 3:12)

**Absent:** Dave Lewellyn, vacancy, vacancy

**Village Staff:** Robert Toland, DDA Administrator

**Acknowledgment of Visitors:** None

**GENERAL BUSINESS**

- A. **Approval of Agenda:** Jim Truxton made a motion to approve the agenda supported by Seth Wenger. Motion carried.
  
- B. **Approval of Minutes:** A motion to approve the **August 20, 2020 regular** meeting minutes, with correction regarding attendance, was made by Seth Wenger and supported by Jim Truxton. Motion carried.
  
- C. **Treasurers' Report:** The Treasurer's report through September 17, 2020, was presented by Debbie Smith-Olson, indicating a general fund balance of \$147,227.21, with income of \$50,711.80, disbursements totaling \$3,464.47, and interest income in the amount of \$16.89. Westwind Construction paid their invoice for the irrigation line breaks caused during the Dollar General project construction. The Village paid their summer tax increment payment.

The following bills were presented for payment:

|                             |                                  |
|-----------------------------|----------------------------------|
| Consumers Energy            | \$ 297.74 (streetlights)         |
| Robert Toland Consulting    | \$ 1,000.00 (retainer & meeting) |
| H2Oasis                     | \$ 951.27 (irrigation repairs)   |
| Infrastructure Alternatives | \$ 440.00 (irrigation repairs)   |
| Baird, Cotter, Bishop, P.C. | \$ 1,900.00 (audit)              |
| Mika Meyers, PLC            | \$ 180.00 (legal letter)         |
| Village of Baldwin          | \$ 1,109.37 (water service)      |
| Total bills                 | \$ 5,878.38                      |

A motion to approve the Treasurer's report, was made by Seth Wenger and supported by Tony Gagliardo. Motion carried.

A motion to and to pay the bills, was made by Seth Wenger and supported by Jim Truxton. Motion carried by roll call vote. All ayes.

D. **Committee reports:** None

E. **Acknowledge Communications:** A letter was received from the Lake County Historical Society thanking the DDA for their financial support.

**PUBLIC COMMENT:** None

**BOARD COMMENTS:** Jim Truxton announced that (1) the Village Council has increased water rates by 10%, and (2) A new 7w transmitter has been used successfully at the Wenger Pavilion.

**OLD BUSINESS**

A. **Brown Trout Sculpture Project:** There is no update on the installation of a security camera system. There have been no additional brick sales.

B. **West Side Alleyway Project:** Consumers Energy has provided a new contact person to assist in determining the cost of moving the utility poles to the westside of the Alley.

C. **Trees, Flowerboxes & Irrigation System:** The flowerboxes look good.

D. **DDA Plan Amendment:** The Plan amendment project list and project descriptions will be discussed at the October meeting. An electric car charging station has been added to the list.

E. **Dave Stevenson Trust Property:** The MDEGLE has visited the site to consider the riverbed being moved to its original location, dam removal, rearing ponds deconstruction, bridge replacement, and related implications.

F. **Bylaws:** The bylaws were being reviewed by Cindy Wotila, the Village attorney.

**NEW BUSINESS**

A. None

**ADJOURNMENT**

A motion to adjourn was offered by Seth Wenger supported by Tony Gagliardo. Motion carried. Meeting adjourned at 3:43 PM.

Meeting Schedule: The next regular DDA meeting will be held on October 15, 2020 at the Village office at 3:00 P.M.

Respectfully submitted,  
Robert R. Toland  
for  
Deborah Smith-Olson, Secretary/Treasurer