

**Village of Baldwin  
Downtown Development Authority  
June 18, 2020 Minutes  
Regular Meeting  
(approved)**

**CALL TO ORDER**

**Roll Call:** Chairperson Jane Allison called the Meeting to order at 3:06 PM at the Village of Baldwin offices with board members:

**Present:** Jane Allison, Darci Maldonado, Seth Wenger, Jim Truxton, Debbie Smith-Olson

**Absent:** Tony Gagliardo, Dave Lewellyn, vacancy, vacancy

**Village Staff:** Robert Toland, DDA Administrator

**Acknowledgment of Visitors:** None

**GENERAL BUSINESS**

- A. **Approval of Agenda:** Darci Maldonado made a motion to approve the agenda, supported by Jim Truxton. Motion carried.
- B. **Approval of Minutes:** A motion to approve the **May 21, 2020 regular** meeting minutes, was made by Jim Truxton and supported by Seth Wenger. Motion carried.
- C. **Treasurers' Report:** The Treasurer's report through June 18, 2020, was presented by Debbie Smith-Olson, indicating a general fund balance of \$125,005.32, with income of \$43,753.51, disbursements totaling \$2,023.98, and interest income in the amount of \$12.35. Trout pledges continue to come in. As of this month, the total amount of collected and pledged donations toward the World's Largest Brown Trout Sculpture project is \$110,175.23. The winter tax increments have been received in full.

A motion to approve the Treasurer's report, was made by Jim Truxton and supported by Seth Wenger. Motion carried.

The following bills were presented for payment:

Consumers Energy	\$ 285.18 (streetlights)
Robert Toland Consulting	\$ 1,000.00 (June)
Village of Baldwin	\$ 554.30 (water service)
Total bills	\$ 1,839.48

A motion to and to pay the bills, was made by Seth Wenger and supported by Darci Maldonado. Motion carried by roll call vote. All ayes.

D. **Committee reports:** None

E. **Acknowledge Communications:** None

**PUBLIC COMMENT:** None

**BOARD COMMENTS:** None

### **OLD BUSINESS**

- A. **Brown Trout Sculpture Project:** Ivan Iler has said that he will be in Baldwin on June 19 to install the replacement panels and new fasteners. Isenhardt Electric is investigating the cost of replacing two of the up-lights that are broken. There was one paver brick donation this month and it was decided to keep the donations open a while longer because of the pandemic.
- B. **West Side Alleyway Project:** Consumers Energy contact person has been contacted but has not yet responded to assist with relocation of the service lines.
- C. **Trees, Flowerboxes & Irrigation System:** The Rotary has planted 2 dozen trees on the DNR property near the sculpture. Two of the 4" irrigation lines were cut by contractors working on the Dollar General project. H2Oasis will make the necessary repairs with reimbursement from the Dollar general contractor, Westwind Construction. A motion to authorize H2Oasis to proceed was offered by Seth Wenger and supported by Darci Maldonado. Motion carried.
- D. **DDA Plan Amendment** – There was discussion about the Plan amendment now that all the members have provided their ranking of proposed projects. The projects will be developed more fully and presented at next month's meeting.
- E. **Budget 2020-2021** – Discussion on the proposed 2020/2021 budget. A motion to approve the budget and forward to the Village Council was offered by Debbie Smith-Olson and supported by Seth Wenger. Motion carried.
- F. **Dave Stevenson Trust Property** – Apparently, there are individuals who have expressed interest in buying the property.

### **NEW BUSINESS**

- A. **Election of Officers** - A motion to approve the current slate of officers consisting of Chairperson - Jane Allison, Vice-chairperson – Darci Maldonado, and Secretary/Treasurer – Debbie Smith-Olson, was offered by Jim Truxton supported by Seth Wenger. Motion carried.
- B. **Use of Promotion and Marketing Dollars** – A motion to recommend approval of the following amounts of funding assistance from the DDA Promotion and Marketing line item for local non-profit entities to help to defray the cost of public events, (1) Lake County Historical Society (\$1,400), (2) Library (\$1,250), (3) LC Modelers and Flyers (\$4,400), and (4) Troutarama (\$5,000), was offered by Jane Allison and supported by Seth Wenger. A motion to recommend approval of funding assistance for the Wenger Pavilion (\$3,000), was offered by Seth Wenger and supported by Debbie Smith-Olson. The motion was clarified to allow these amounts, but the final decision will be deferred until the next meeting. Motion carried.

### **ADJOURNMENT**

A motion to adjourn was offered by Seth Wenger supported by Darci Maldonado. Motion carried. Meeting adjourned at 4:15 PM.

Meeting Schedule: The next regular DDA meeting will be held on July 16, 2020 at 3:00 P.M.

Respectfully submitted,  
Robert R. Toland  
for  
Deborah Smith-Olson, Secretary/Treasurer