

**Village of Baldwin  
Downtown Development Authority  
May 21, 2020 Minutes  
Regular Meeting  
(approved)**

**CALL TO ORDER**

**Roll Call:** Chairperson Jane Allison called the Meeting to order at 3:02 PM at the Village of Baldwin offices with board members:

**Present:** Jane Allison, Tony Gagliardo, Darci Maldonado, Seth Wenger, Jim Truxton, Debbie Smith-Olson

**Absent:** Dave Lewellyn, vacancy, vacancy

**Village Staff:** Robert Toland, DDA Administrator

**Acknowledgment of Visitors:** None

**GENERAL BUSINESS**

- A. **Approval of Agenda:** Seth Wenger made a motion to approve the agenda, supported by Darci Maldonado. Motion carried.
- B. **Approval of Minutes:** A motion to approve the **February 20, 2020 regular** meeting minutes, was made by Debbie Smith-Olson and supported by Seth Wenger. Motion carried.
- C. **Treasurers' Report:** The Treasurer's report through May 21, 2020, was presented by Debbie Smith-Olson, indicating a general fund balance of \$83,275.79, with income of \$3,080.42, disbursements totaling \$3,014.29, and interest income in the amount of \$12.03. Trout pledges continue to come in. As of this month, the total amount of collected and pledged donations toward the World's Largest Brown Trout Sculpture project is \$109,975.23. The prior year's budget and the new budget were discussed, and some changes made. It was suggested that the line item for promotion and marketing be increased to help Blessing of the Bikes, Troutarama, RC Club, Summer Concert Series, Lake County Historical Museum, and the Salmon Run. A motion to revise the 2020/2021 budget, accordingly, was made by Seth Wenger and supported by Jane Allison. Motion carried.

The following bills were presented for payment:

Consumers Energy	\$ 312.13 (streetlights)
Robert Toland Consulting	\$ 1,000.00 (May)
CNA Surety	\$ 187.00 (bond)
<u>Village of Baldwin</u>	<u>\$ 524.85 (water service)</u>
Total bills	\$ 2,023.98

A motion to approve the Treasurer's report and to pay the bills, was made by Seth Wenger and supported by Jim Truxton. Motion carried by roll call vote. All ayes.

D. **Committee reports:** None

E. **Acknowledge Communications:** None

**PUBLIC COMMENT:** None

**BOARD COMMENTS:** None

### **OLD BUSINESS**

- A. **Brown Trout Sculpture Project:** Ivan Iler has said that he will be in Baldwin sometime the first part of June to install the replacement panels and new fasteners. Isenhardt Electric will be repairing a few of the up lights. Some paver brick donations are pending but it was decided the cutoff for new orders would be June 15.
- B. **West Side Alleyway Project:** Consumers Energy contact person has been contacted but has not yet responded to assist with relocation of the service lines.
- C. **Trees, Flowerboxes & Irrigation System:** The irrigations system has been started. Rotary will be plating trees on the DNR property near the sculpture but will need water. The quote to completely replace 4 light poles and fixtures was \$41,000.
- D. **DDA Plan Amendment** – There was discussion about the former pallet factory and the Dave Stevenson property now in a trust. Projects that were discussed included installing a sound system downtown, a security camera system downtown, Wenger Pavilion concert venue relocation, and relocate the US-10 bypass to 9<sup>th</sup> Street.
- E. **Budget 2020-2021** – Discussion on the proposed budget (see Treasurer's Report).

### **NEW BUSINESS**

- A. **Dave Stevenson Trust Property** – Jim Truxton advised the Board on recent discussions concerning the future use of the Dave Stevenson property. There have been discussions with State agencies and others about the status of the dam and Baldwin River restoration. The funding and reconstruction of the bridge is part of the discussion. There is also the MDNR property south of the Dave Stevenson property that could be put to a better use.

### **ADJOURNMENT**

A motion to adjourn was offered by Jim Truxton supported by Tony Gagliardo. Motion carried. Meeting adjourned at 4:45 PM.

Meeting Schedule: The next regular DDA meeting will be held on June 18, 2020 at 3:00 P.M.

Respectfully submitted,  
Robert R. Toland  
for  
Deborah Smith-Olson, Secretary/Treasurer