

Village of Baldwin  
620 Washington  
Baldwin, MI 49304

Regular Council Meeting for June 8, 2020  
Location of meeting: Village of Baldwin Hall

Roll call:

present: President J. Truxton, C. Vicent, P. Anderson, T. Lamb, C. Miller

Absent: Mandy Truxton

Meeting was called to order at 6:15 PM. Public Hearing preceded Regular Meeting.

Pledge of Allegiance was recited.

Also, in attendance was Village Attorney Dave Porteous (in for Cindy Wotila)

Agenda:

- C. Vicent, moved to accept the agenda, supported by C. Miller, All Ayes. 0 Nays Motion Carried.

Minutes:

- The May 11, 2020 meeting minutes were approved, a motion was made by P. Anderson to accept the minutes, with support from C. Vicent. All Ayes, 0 Nays, motion carried.
- The March 9, 2020 meeting minutes were approved after being postponed at the (brief) April 13, 2020 meeting, with a motion by P. Anderson, and support by C. Miller, all Ayes, 0 Nays, motion carried.

Financial Report:

- Financial reports were accepted for the month of May, 2020. Moved by P. Anderson, with support from C. Miller. All Ayes. Motion Carried.

Public Comment: No Public were in attendance.

Payment of Bills:

- Council was presented with the unpaid bills report for the month of March, that were paid by executive order, during the covid19 pandemic. A motion was made by C. Vicent, with support from P. Anderson, to approve the executive order, all ayes, 0 Nays, motion carried.
- Unpaid bills for the month of May were also approved, with a motion from P. Anderson, and support from C. Miller. A roll call vote was taken. C. Vicent Yea, P. Anderson, Yea, C. Miller Yea, and President Truxton, Yea. All Yeas, 0 Nays, 1 absent. motion carried.

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Attorney Report:

- Attorney Porteous reported, there has been an agreement reached in the Webber Sewer Treatment Agreement.
- The Council was asked to approve the amendment to the Webber Twp Sewage Agreement, and to authorize signatures, on the amended Agreement. Moved by P. Anderson, with support from C. Miller, all Ayes, 0 Nays, motion carried.
- Mr. Porteous also reported their office is working on the completion of former 425 Agreements with Pleasant Plains Twp. On properties located on 4<sup>th</sup> St. that were never completed or recorded. The annexation into the Village will add to tax revenues.
- Attorney Wotila is working with Ordinance Enforcement Officer Terry Bramer, to streamline the Village Ordinances, particularly the Nuisance Ordinances.

OPRA RESOLUTION:

- Council was asked to vote on the **OPRA Resolution #06082020-A**, presented at the Public Hearing prior to the Council meeting. Known as **OPRA #2020-1**. Moved by P. Anderson with support from C. Miller, all ayes, 0 nays. Motion carried.

REPUBLIC CONTRACT:

- Council was also asked to vote on the Republic waste contract for the Village of Baldwin DPW, and WWTP services. The contract will run from 1/01/2021 through 12/31/2025. Moved by P. Anderson, with support from C. Miller, a roll call vote was taken. President Truxton, Aye, P. Anderson, Aye, C. Vicent Aye, and C. Miller Aye. All Ayes, 0 Nays, 1 absent. Motion carried.

COMMITTEE/DEPARTMENT HEAD REPORTS:

Airport:

- Airport Manager Mac McClellan reports the airport survey is complete, with 100' and 50' glideslope markers being placed. Property owners will be notified of growth, trees and other obstructions that must be removed from the glideslope paths.
- Manager McClellan also asked the council to approve the costs of purchasing trail markers for the two different measured distances, citing we will need to place 16 total for the runways. Council approved the costs, not to exceed \$550.00 for the markers, with a motion from P. Anderson, and support by C. Vicent with a roll call vote. President Truxton, Aye., P. Anderson, Aye. C. Miller, Aye. And C. Vicent Aye. All Ayes, 0 Nays, 1 absent, motion carried.

Building and Grounds:

- President Truxton reports to the Council that Isenhart Electric has submitted, a proposal for upgraded lighting at the basketball courts, the new lighting will be LED, and energy efficient. Council approved the cost of the upgrade with a motion made by P. Anderson, supported by C. Miller.
- The proposals for the Office Building and Storages have been put on hold, pending the Special Meeting on Monday June 15, 2020 to re evaluate the budget due to Revenue Sharing and Act 51 Revenue Cuts. Council voted to table the proposals pending the budget review, with a motion by P. Anderson, and support from C. Miller, all Ayes, 0 Nays, motion carried.
- Trustee P. Anderson reported she has been in Contact with the contractor who proposed a contract to resurface the Tennis Courts. The contractor is behind schedule, due to the COVID19 Pandemic, and hopes to have a new date and cost proposal for the installation soon.

Personnel:

- Committee chairperson P. Anderson has reported the fact that wage increases and the hiring of the deputy clerk be tabled once again, until the budget committee and council can meet at a Special Meeting, Monday, June 15<sup>th</sup>, to make necessary changes and cuts to the budget. A motion was made by C. Miller, with support from P. Anderson to table the wage proposal and hiring. All Ayes, 0 Nays, motion carried.

DDA: Nothing at this time.

Fire Equipment:

- The Village Council has voted to donate the FEMA Fire Truck # 161, to the Webber Twp. Fire Dept., as emails from the FEMA GRANT DEPT. has approved the donation to a local Fire Department that provides fire protection to the Village of Baldwin., moved by P. Anderson, supported by C. Miller, All Ayes, 0 Nays, motion carried.

WWTP/Water:

- PLEASE SEE WRITTEN REPORT FROM IAI

Streets and Equipment:

- President Truxton reports to the council that the Village of Baldwin will still be making repairs to the sidewalks, streets, etc. pending the outcome of the budget evaluation at a Special Meeting on Monday, June 15, 2020 @ 5:00pm.

Clerk/Office Mgr:

- The Baldwin Housing Commission has asked the Village Council to approve the re-appointment of Charles Mack to the Commission for another 5yr Term, starting 8/22/2020. The motion was made by C. Vicent, and supported by M. Truxton, all Yea's. motion carried.
- The Village Clerk asked the Council to vote on the approval of Facilities Use permits for the following entities:
  1. Yates Dial a Ride- Use of Airport grounds for training purposes. Moved by C. Miller, supported by P. Anderson, all Ayes, 0 Nays, motion carried.
  2. Michael and Debra Shaw- use of Wenger Pavilion, Sunday August 23, 2020 backpack giveaway for school children. Moved by P. Anderson, Supported by C. Vicent, all Ayes, 0 Nays, motion carried.

Planning/Zoning:

- President Truxton reports to the Council he is working with the Zoning Commission to rezone the old "Industrial Park" back to "light industrial", siting a renewed interest in the acreage if the property can be rezoned.

Ordinance Enforcement:

- Officer Terry Bramer reported he continues to move forward with property owners who are not in compliance. See Report.

Council Discussion:

- Councilman Miller commented on a tree on Beech and Lake Streets, that has grown in and around a street light, and asks the council to consider contacting the county for its removal.
- Also, the amount of wash out and pot holes at intersections.

Adjournment:

- P. Anderson moved to adjourn the council meeting at 8:25pm, with support from C. Miller. All Yeas, 0 Nays, motion carried.

Next Regular Meeting July13, 2020

Minutes taken and typed by Theresa Lamb,

Village Clerk

Village of Baldwin  
620 Washington  
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SPECIAL Council Meeting for June 15, 2020  
Location of meeting: Village of Baldwin Hall

FOR THE PURPOSE OF EMPLOYEE HANDBOOK, BUDGET REVIEW/ AMENDMENT, REVENUE CUTS,  
AND OTHER MATTERS THAT SHOULD COME BEFORE THE COUNCIL

Roll call:

present: President J. Truxton, C. Vicent, P. Anderson, T. Lamb, C. Miller

Absent: Mandy Truxton

Meeting was called to order at 5:08 PM.

Pledge of Allegiance was recited.

EMPLOYEE HANDBOOK:

- Council was presented with a copy of the revised Employee handbook, which had been updated to include various Rules, Laws and definitions. The revision acceptance was moved by C. Vicent, and Supported by P. Anderson, All Ayes, 0 Nays, motion carried.

EMPLOYEE WAGE INCREASES:

- Personnel Committee Chair person P. Anderson, presented the council with a wage increase proposal for the Clerk and Treasurer positions.  
The proposal would increase the Clerks hourly wage from \$16.00 to \$19.00 per hour, and increase the monthly stipend to \$50.00, from \$20.00. To become effective 06/05/2020.  
Moved by P. Anderson, with support from C. Vicent, a roll call vote was taken. President Truxton, Aye. C. Vicent, Aye, C. Miller, Aye, and P. Anderson, Aye. All Ayes, 0 Nays, 1 absent.
- The proposal also increased the Treasurer's wages to \$18.75 per hour, from \$14.75, and decreased the stipend to \$20.00 per month, from \$70.00. To become effective on 06/05/2020 the motion was made by P. Anderson, with support from C. Miller.  
A roll call vote was taken, President Truxton, Aye. C. Vicent, Aye, C. Miller, Aye, and P. Anderson, Aye. All Ayes, 0 Nays, 1 absent.

BUDGET:

- President Truxton reported to the Council his findings of budget cuts within the Act 51 Street Funds, for the remainder of this calendar year, and the next 3 years, stressing that these cuts, will definitely impact the amount of motorized and non- motorized street repairs that will be made this year. However, he met with Gerber Construction to get an estimate of expected costs

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per square foot of sidewalk replacement, and reported to the council costs are approx. \$4.00 per square ft., or approx. \$20,000.00 per 1000 Lineal feet.

Council discussed the most needed areas are:

1. Beech-Lynn @100 lineal ft. @ approx. \$2,000.00
2. Lynn – Oak @ 130 Lineal ft. @ approx. \$2600.00
3. Oak – Cherry @ 60 lineal ft. @ approx.\$1200.00

Council also discussed the most needed street repair areas are:

1. 7<sup>th</sup> St. to Astor road, from Michigan Ave. due to heavy logging, delivery and residential traffic.
2. Denmark St from M-37 past the Grand Oakes Nursing Home. Siting, delivery trucks, and store traffic have caused damage.

3. Prospect from Michigan to Sunset, just worn out.

These streets would be seal coated, and fog sealed. The cost for this type of road construction is approximately \$30,000.00 per mile of street.

President Truxton asked the council to approve the amendment of the anticipated Sewer Fund revenues, reducing the forecasted income by \$141,000.00, to \$688,500.00.

Along with amending the forecasted Local Fund, Major Street Fund, and General Fund, to the anticipated 20% reduction in revenues due to COVID19. A roll call vote was taken, President Truxton, Aye. P. Anderson, Aye. C. Miller, Aye. And C. Vicent. Aye. All Ayes, 0 Nays, 1 Absent.

#### OTHER BUSINESS:

- Tennis Courts: The council revisits the tennis court resurfacing, and ultimately decides the budget can cover the costs less the \$4000.00 grant money. The General Fund will pay approx.\$16,500.00.
- Trustee P. Anderson presented a complaint to the council from Josh Bova, who was delinquent with his water payment that resulted in a late fee, which he was protesting due to the office being closed during the pandemic. Staff explained he could have used the drop box, sent a money order, or simply mailed his payment; therefore, the late fee was due and just. Mr. Bova paid the late fee under protest, and demanded his complaint be brought to the Village Council. The council ultimately voted to charge the fee, due to the various payment options available to Mr. Bova, agreeing everyone else in the Village has coped, he is no exception.

P. Anderson moved to adjourn the meeting at 7:05pm, with support from C. Miller. All Ayes, 0 Nays, motion carried.