

**Village of Baldwin
Downtown Development Authority
February 20, 2020 Minutes
Regular Meeting
(approved)**

CALL TO ORDER

Roll Call: Chairperson Jane Allison called the Meeting to order at 3:05 PM at the Village of Baldwin offices with board members:

Present: Jane Allison, Tony Gagliardo, Darci Maldonado, Seth Wenger, Jim Truxton, Debbie Smith-Olson

Absent: Dave Lewellyn, vacancy, vacancy

Village Staff: Robert Toland, DDA Administrator

Acknowledgment of Visitors: Mac McClellan, Len Todd

GENERAL BUSINESS

- A. **Approval of Agenda:** Seth Wenger made a motion to approve the agenda, with the addition of the 2020-2021 Budget and Lake County Modelers and Flyers, supported by Jim Truxton. Motion carried.
- B. **Approval of Minutes:** A motion to approve the **December 19, 2019 regular** meeting minutes, was made by Debbie Smith-Olson and supported by Seth Wenger. Motion carried.
- C. **Treasurers' Report:** The Treasurer's report through February 20, 2020, was presented by Debbie Smith-Olson, indicating a general fund balance of \$63,371.08, with income of \$3,547.48, disbursements totaling \$6,362.78, and interest income in the amount of \$9.98. Trout pledges continue to come in. As of this month, the total amount of collected and pledged donations toward the World's Largest Brown Trout Sculpture project is \$109,975.23. There was \$37.50 collected for the Christmas garland. An anticipated refund of \$115.43 is expected from the Village for an overpayment.

The following bills were presented for payment:

Consumers Energy	\$ 171.17 (streetlights)
Robert Toland Consulting	\$ 1,000.00 (February)
Village of Baldwin	\$ 524.85 (water service)
<u>Total bills</u>	<u>\$ 1,696.02</u>

A motion to approve the Treasurer's report, was made by Jim Truxton and supported by Darci Maldonado. Motion carried.

A motion to pay the bills, was made by Darci Maldonado and supported by Jim Truxton. Motion carried by roll call vote. All ayes.

D. **Committee reports:** None

E. **Acknowledge Communications:** None

PUBLIC COMMENT: None

BOARD COMMENTS: None

OLD BUSINESS

A. **Brown Trout Sculpture Project:** Jane will contact Ivan Iler and advise him that the DDA will provide a lift for him to install the replacement panels and new fasteners. She will request that the work be completed before May 1, 2020.

B. **West Side Alleyway Project:** There is an indication of community support for this project by virtue of the responses from the 2018 community survey undertaken by the Planning Commission. Efforts will now focus on approaching Consumers Energy to re-locate the service lines underground.

C. **Trees, Flowerboxes & Irrigation System:** Several of the downtown trees have been pruned recently by the Road Commission.

D. **DDA Plan Amendment:** The ranking of potential projects was discussed. Debbie and Jane may attend a Webber Township board meeting to discuss the Plan Amendment.

E. **Light poles damage:** The insurance payments have been received. There are 3 poles still damaged and additional poles may need to be ordered. Isenhart Electric will be asked to obtain cost estimated for 4 poles and having them painted.

F. **Obsolete Property Rehabilitation Act** – The public hearing on the establishment of an OPRA district will be held at the March 9 Village Council meeting.

NEW BUSINESS

A. **Budget 2020-2021** – Discussion on the proposed budget was tabled until the March meeting. In the meantime, Bob, Jane and Debbie will prepare a draft.

B. **Lake County Modelers and Flyers** – Len Todd and Mac McClellan presented information and a video on the RC activities at the airport.

ADJOURNMENT

A motion to adjourn was offered by Seth Wenger supported by Tony Gagliardo. Motion carried. Meeting adjourned at 4:08 PM.

Meeting Schedule: The next regular DDA meeting will be held on March 19, 2020 at 3:00 P.M.

Respectfully submitted,
Robert R. Toland
for
Deborah Smith-Olson, Secretary/Treasurer